

Chairman: Cllr Anthony Bedson
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Vice Chairman: Cllr Phil Woodward
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Clerk: Mrs Denise Wheat
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BROWN EDGE PARISH COUNCIL MEETING

Monday 6th July 2026

Brown Edge Village Hall at 6:30PM

AGENDA

Published 1 July 2026 D Wheat Parish Clerk

1. Welcome:
2. Apologies:
3. Declaration of Interests:
4. Mark Preece – Staffordshire Wildlife Trust: Marshes Hill Management Plan
5. Public Participation:
6. PCSO Report:
7. County Council Report:
8. District Councillors Report:
9. **To approve the following:**
 - a. minutes of the meeting 1st June 2026
 - b. minutes of the extraordinary meeting 29th June 2026
10. **Finance –Items on Notice:**

To approve the Annual Governance and Accountability and Review: 2025- 2026

 - i. The Annual Internal Audit Report to be received and comments noted.
 - ii. The Annual Governance Statement (Section 1) is approved.
 - iii. The Accounting Statements (Section 2) are approved.
 - iv. Following Approval, the Chairman and the Clerk sign the Annual Governance Statement
 - v. The Chairman signs the Accounting Statements.
 - vi. The Responsible Financial Officer sets the date for the exercise of public rights.
11. **Financial Reports:**
 - a. Payments to be Authorised for July
 - b. Cemetery Recorders Report and other income received.
 - c. Bank Reconciliation
12. **Items on Notice:**
 - a) **Lawn Cemetery:** Cllr Woodward to move to have pest control to treat growing mole issue in the lawn Cemetery.
 - b) **Playing Field Bins:** Cllr. Woodward to move to purchase two additional bins with the County Council grant funding already received.
 - c) **Weed removal:** Cllr. Woodward to move to have weeds removed in front of Playing Field wall on High Lane.

- d) **Grass cutting:** Cllr Bedson to move to have overgrown verges and hedgerows on Broad Lane cut, plus the Dingle and Hammond Avenue and Millenium Statue verge.
- e) **Adverse Possession** Cllr Bedson to move to apply for the verge adjacent to Sytch Well.
- f) **Luncheon Club – 15th Anniversary:**

13. Reports of Projects in Progress:

- a) **New Cemetery Field** – progress with specialist surveys
- b) **Restoration of Community Phone Box:** Application submitted
- c) **Sandy Lane Centre** – Application for an Asset of Community Value submitted
- d) **Playground Maintenance:** Report of play equipment checks.
A quotation to consider from Alliance Environmental Services for a monthly service and repair agreement.
- e) **New Street Lamp** proposed for top of Thelma Avenue using funding offered from Severn Trent
- f) **Nature in Your neighbourhood:** Bank End Common Land documents
- g) **SMDC Rural Grant Fund** – Bank End – stone wall feature
- h) **Brown Edge Action Group** – forming a CIO
- i) **Burn Tree in Playing Field** – insurance report

14. Correspondence Received:

15. Planning Applications:

SMD/2026/0201	Land off Breach Road, Brown Edge	Outline planning application, with all matters reserved except for access, for the erection of up to 55 dwellings
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Exclusion of the Public:

The Chairman to move: “That in accordance with section 19 (2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting”

16. CONFIDENTIAL ITEMS

- a) To discuss negotiations with Brown Edge Community Inn CIC regarding the Car park
- b) To appoint a new Parish Clerk
- c) To review performance of Maintenance Contractor so far under the new agreement

17. To note any items for the next Agenda:

Next Meetings:

Ordinary Meeting - Monday 3rd August 2026 at 7pm at Brown Edge Village Hall.