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## BROWN EDGE PARISH COUNCIL AGENDA - MONDAY 13 APRIL 2026

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Councillors: You are hereby summoned to attend a Parish Council meeting on  
**Monday 13<sup>th</sup> April 2026 at 7:00pm at Brown Edge Village Hall**  
for the purpose of transacting the following business:

Members of the public wishing to address the Council are welcome to attend or correspondence can be posted or emailed or posted to the Clerk. Published 8<sup>th</sup> April 2026 – Denise Wheat Parish Clerk

- 1) **Welcome:**
- 2) **Apologies for Absence:**
- 3) **Parishioners Concerns:**
- 4) **PCSO report:**
- 5) **County Councillor Report:** Cllr. Bob Egginton
- 6) **District Councillor Reports:**
  - a) Cllr. Christina Jebb
  - b) Cllr. Keith Flunder
  - c) Cllr. Joe Porter
- 7) **Declaration of Interests on the forthcoming Agenda:**
- 8) **To approve Minutes of the March meeting:**
  - a) Minutes of the meeting held on 2<sup>nd</sup> March 2026
- 9) **Matters Arising:**
  - a) **Council Communication** – Review of the Councils communication.
  - b) **Anti-social dog behaviour** –Breach Road update
  - c) **St Anne’s Primary School Sports Field parking project idea** (brought forward from the previous meeting).
- 10) **Correspondence:**
  - a) **Resignation of the Parish Clerk** Mrs Hayley Harrison.
  - b) **Access to dog walking spaces** in the village.
- 11) **Items on Notice:**
  - a) **Lamp repair:** Cllr Woodward to move to have a broken Lamp repaired.
  - b) **Lawn Cemetery toilet block:** Cllr. Woodward to move to action repairs

- c) **Restoration of Community Phone Box:** Cllr Woodward to move to accept a quotation.
- d) **Heads of Terms:** Council to approve the terms to lease the High Lane car park to The Bush (document not available to date)
- e) **Play Equipment:** Cllr Porter to move to arrange an opening ceremony at the Playing Field
- f) **Asset of Community Value:** Council to consider an application for The Sandy Lane Centre
- g) **Locum Clerk:** Council to decide on the Financial Officer (locum Clerk) contract agreement
- h) **Recruitment:** Council to consider the recruitment of a Parish Clerk
- i) **Marshes Hill Management Plan** – date to be decided for Staffs Wildlife Trust meeting visit

**12) Reports & Actions: Councillors/staff undertaking business/actions on behalf of the council.**

- a) **Neighbourhood Plan:** next stage following the Local Green Spaces & Commercial Zone consultation.
- b) **Ground Maintenance:** New contract update
- c) **New Cemetery Field:** Progress with architect and surveys
- d) **Playing Field RosPa report:** matters requiring maintenance attention.
- e) **Bus Shelter:** update on the relocation of the High Lane bus shelter.
- f) **Pump Track:** progress of the project

**13) Finance and Governance:**

- a) **Bank Reconciliation** to 31<sup>st</sup> March 2026
- b) **Authorisation of payments** for March and April:
- c) **Cemetery Recorders Report** for March and other income received.

**14) Planning Applications: None received**

**15) Matters Pertaining to Issues in the Parish for the Next Agenda:**

New items raised by Councillors will be carried forward to the agenda of the next meeting.

**16) Next meeting: Date to be agreed for the Annual Meeting and the Annual Parish Meeting**  
(Assembly)

**17) Exclusion of the public: The Chairman to move that in accordance with section 19(2) of the Public Bodies (Admission to meetings) Act 1960 by reason of the confidential nature of the business to be transacted, the public and press were then excluded from the meeting.**

**18) CONFIDENTIAL:**

- a) Allotment Tenant requesting dispensation from Notice to quit issued
- b) To resolve the Parish Clerk salary matters

***Meeting Ends***