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## BROWN EDGE PARISH COUNCIL AGENDA – MONDAY 2<sup>ND</sup> MARCH 2026

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Councillors: You are hereby summoned to attend a Parish Council meeting on  
**Monday 2<sup>nd</sup> March 2026 at 7.00pm at Brown Edge Village Hall**  
for the purpose of transacting the following business:

Members of the public wishing to address the Council are welcome to attend or correspondence can be posted or emailed to the Clerk.  
Published **Tuesday 24<sup>th</sup> February 2026** - Hayley Harrison Parish Clerk

- 1) **Welcome:**
- 2) **Apologies for Absence:** Cllr Bedson
- 3) **Parishioners Concerns:**
- 4) **PCSO Report:**
- 5) **County Council Report:** Cllr Eggington
- 6) **District Councillor Reports:** Cllr. Jebb, Cllr. Porter, Cllr. Flunder
- 7) **Declaration of Interests on the forthcoming Agenda:**
- 8) **To approve the meeting minutes of 5<sup>th</sup> January 2026 following the amendments**
- 9) **To approve the meeting minutes of 2<sup>nd</sup> February 2026**
- 10) **Matters arising from previous meetings:**
  - a) Publication/distribution of meeting minutes. Clerk has resolved this with an email.
- 11) **Correspondence:**
  - a) St Annes Primary school - Sports field/parking. Further details were needed from the school.
  - b) Bus shelter report - Complaint from resident.
- 12) **Items on Notice:**
  - a) Grounds Maintenance Tender - Council to award the successful Contractor.

- b) The Bush - Progress update from Solicitors - RFO
- c) Allotments - Cllrs to consider having a mentor for the allotments
- d) Allotment drains - Cllr Woodward moves that BEPC have the drain repaired.
- e) Bank End Wall - Cllr Woodward to provide an update
- f) LGR Consultation - Chairman to complete the online form on behalf of BEPC.
- g) Council to decide on quote for Scribe Cemetery Software.

**13) Finance and Governance:**

- a) Authorisation of payments for February
- b) Cemetery Recorder's report (February)
- c) Any other banking relating issues
- d) Staff Appraisals to be organised in line with NALC pay increases before the end of the financial year.
- e) Grant applications - All Cllrs to provide a list of jobs that need completing around the village, prioritise the list and decide if a working party is needed to apply for grants.
- f) Green space development update
- g) Seven Trent Water donation - Cllr Porter update

**14) Reports and Actions:**

- a) Neighbourhood Plan - progress update from Cllr Berrisford
- b) ROSPA report for Play Equipment - RFO
- c) Pump Track presentation - Cllr Eggington to present idea's
- d) Nursery Close - Cllr Berrisford to provide an update
- e) War Moors – Cllr Berrisford to provide an update
- f) Dog fouling - Cllr Porter to provide an update on hot spots

**15) Planning Applications and Related Issues:**

Application No.	LOCATION	PROPOSED DEVELOPMENT
SMD/2026/0046	18 Meadow Road Brown Edge	Demolition of existing concrete panel garage at rear and alterations and alterations and extensions to form ground floor kitchen and first floor bathroom on gable and dining/living area, utility and ground floor WC at the rear.
SMD/2026/0027	Newfold Farm Sytch Road Brown Edge	Erection of attached home office/classroom and single garage extension. Change of use of land to residential curtilage and alterations to vehicular access.

**16) Items for the attention of other local authorities:**

- a) Matters for the District Council
- b) Matters for the County Council

**16) Matters Pertaining to Issues in the Parish for the Next Agenda:**

New items raised by Councillors will be carried forward to the agenda of the next meeting.

***Meeting Ends.***

**Next meeting:**

**Monday 13th April 2026: Full Council Meeting, 7pm, Brown Edge Village Hall.**

Parish Clerk:	Mrs Hayley Harrison	07835 812787 clerk@browndedge-pc.gov.uk
Responsible Financial Officer:	Mrs Denise Wheat	07812 056085
Cemetery Recorder	Mr John Bourne	01782 502940 cemrec@browndedge-pc.gov.uk

Brown Edge Parish Council: Postal address: c/o D Wheat, 3 The Island, Tean, Stoke-on-Trent, ST10 4JE