



BROWN EDGE PARISH COUNCIL AGENDA - MONDAY 4TH AUGUST 2025

Councillors: You are hereby summoned to attend a Parish Council meeting on
Monday 4th August 2025 at 7.00pm at Brown Edge Village Hall
for the purpose of transacting the following business:

Members of the public wishing to address the Council are welcome to attend or correspondence can be posted or emailed or posted to the Clerk. Published Monday 28th July 2025 - Hayley Harrison Parish Clerk

- 1) **Chairmans Welcome:**
- 2) **Apologies for Absence:** Cllr Marathe, Cllr Shufflebotham, Cllr Gerrard
- 3) **Parishioners Concerns:**
- 4) **PCSO Report:**
- 5) **County Council Report:**
- 6) **District Councillor Reports:** Cllr. Jebb, Cllr. Porter, Cllr. Flunder
- 7) **Declaration of Interests on the forthcoming Agenda:**
- 8) **To approve the minutes of the 7th July 2025 meeting.**
- 9) **Matters arising from previous meetings:**
 - a) Playing field bin – Cllr Porter to provide an update.
 - b) Allotment – To discuss with Allotment committee changing of posts
 - c) Allotment and Kings Coronation Field – RFO to provide an update of available designs for signage
 - d) Streetlighting – Cllr Porter to provide an update on ownership of streetlighting assets.
- 10) **Correspondence:** None
- 11) **Items on Notice:**
 - a) Cllr Felton motion to review banking options. RFO to provide details of Unity banking and other available options.
 - b) Cllr Woodward moves that the agenda is altered to ensure the important items currently listed at the back end of the agenda are moved forward so they get debated early on in the meeting. Putting the district and county councillor updates towards the end.
 - c) Cemetery and Bench Policy – To be reviewed by all Cllrs.
 - d) Cllr Felton moves to accept the offer from the Hollybush to draw up the heads of terms for the same of the car park.
- 12) **Finance and Governance:**
 - a) Authorisation of payments for July
 - b) Cemetery Recorder's report (July)
 - c) Any other banking relating issues

13) Reports and Actions: Councillors/staff undertaking business/actions on behalf of the council:

- a) High Lane Car Park – Cllr Bedson report
- b) Neighbourhood Plan – Cllr Berrisford report
- c) New Cemetery Field – Cllr Berrisford report
- d) Play equipment, fire damaged area – RFO and clerk update with insurance
- e) First Responders – Cllr Bedson report
- f) Grounds Maintenance Contract – Cllr Woodward to lead.

14) Planning Applications and Related Issues:

Application No.	LOCATION	PROPOSED DEVELOPMENT
SMD/2025/3026	Woodhouse Farm, Hill Top Brown Edge	Conversion of existing coal store building to C3 use , conversion of existing barn to C3 use and alterations to dwelling
SMD/2025/0342	Ball Green Farm, Woodhouse Lane Brown Edge	Variation of condition 2 in relation to SMD/2024/0028 Application for Variation of Condition 9 re: SMD/2023/0343

15) Items for the attention of other local authorities:

- a) Matters for the District Council
- b) Matters for the County Council

17) Matters Pertaining to Issues in the Parish for the Next Agenda:

New items raised by Councillors will be carried forward to the agenda of the next meeting.

Meeting Ends

Next meeting:

Monday 1st September 2025: Full Council Meeting, 7pm, Brown Edge Village Hall

Parish Clerk:

Mrs Hayley Harrison

07835 812787 clerk@browncedge-pc.gov.uk

Responsible Financial Officer:

Mrs Denise Wheat

07812 056085

Cemetery Recorder

Mr John Bourne

01782 502940 cemrec@browncedge-pc.gov.uk

