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MINUTES OF BROWN EDGE PARISH COUNCIL MEETING  
HELD ON MONDAY 5<sup>TH</sup> AUGUST 2024  
BROWN EDGE VILLAGE HALL AT 7PM

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**Present:**

Chairman Cllr. Felton, Cllr Bedson, Cllr Berresford, Cllr. Hunt, Cllr. Oberholster, Cllr Hargreaves, Cllr Gerrard, Cllr. Jebb (District), Cllr Porter (District), Cllr. Flunder (District and County)

2 members of the public

Minutes recorded by Mrs H. Harrison (Clerk)

**1. Chairman's Welcome and Announcements:**

Chairman Cllr. Felton welcomed everyone to the meeting.

**2. Apologies for Absence:** Cllr Woodward, Cllr Shufflebotham, Cllr Marathe

**3. Parishioners Concerns:**

a) A representative from St Annes School has attended the meeting to enable the school to be more involved in future events and involving the local children.

**4. PCSO Report:** No officers were present.

**5. County Council Report:**

**Cllr Flunder:**

- Family Hubs have been relaunched, in particular the Children's Services all over the Moorlands.
- Climate action fund was formally introduced in July 2024 and runs until October. Funds are still available to use but small projects are needed to the value of £500.
- There is an uptake on whooping cough vaccine, as many children aren't vaccinated against this.
- Staffordshire County Council are running a Health Care survey online.
- HGV signs have been authorised. RFO to confirm details.

**6. District Councillor Reports:**

**Cllr Jebb:**

- Sandy Lane Centre has secured a successful grant and will now qualify for installation of central heating.
- Fundraising for the defibrillator is ongoing and currently outstanding around £1500.
- Police Space activity programme started in July and will run over the summer holidays for children aged between 8 and 17. Sessions are at Stanley Head activity centre. There are also other outings and activities suitable for all.
- Neighbourhood watch newsletter has been launched which is to highlight feeling safe, oversharing information online and scam callers.
- Climate change working groups are focusing on creating a strong economy.

**Cllr Porter:**

- Litter pick session included a big group of children getting involved and was very successful.
- Community Speed Watch has received positive support and response. More volunteers are needed to keep this group going.
- Support Staffordshire programme has launched to help with Community projects, although an application is needed.
- Carnival was a great success with lots of community groups getting involved. Thank you to everyone involved with the Well board designs. More people are needed for the Carnival committee.
- Leek & District show was well attended and is a great tradition with local farmers also being involved.
- St Annes Church held an event to celebrate St Annes Day.
- Local Policing – A meeting is planned to meet with Mark Barlow to discuss the issues with face with no Policing in the areas and also no attendance at the Parish Council meetings.
- Proctors Nursery attended a show at Tatton Park and were promoting Brown Edge which was great to hear.
- Stoke Amateur Theatre held a charity day and this was well attended.
- Flooding issues behind Sandy Lane are being looked into.
- Invited to the Luncheon club to present them with £50 cheque which was greatly received.
- Bank End footpath was cut intime for the Carnival.
- NHS are short on O type blood, promote where possible.

**7. To approve the minutes of the 1<sup>st</sup> July 2024 Meeting to be a correct record:**

Proposed – Cllr Felton Seconded – Cllr Bedson

**8. Declaration of Interests on the forthcoming Agenda:**

- Cllr Berresford – The Bush
- Cllr Hunt – Carnival Committee and Luncheon Club
- Cllr Bedson – Planning application for 1 Old lane, Brown Edge, SMD/2024/0315
- Cllr Porter – NHS/Police/Allotments

**9. Matters Arising from previous meetings:**

- a) Cllr Jebb: The First Responders were going to run a stall at the Carnival to help with the recruitment but were since invited to attend as VIP’s. Still currently have one volunteer. This might benefit from being advertised online and in the Parish News. The Sandy Lane Centre are hosting there annual autumn fayre on 22<sup>nd</sup> September 2024 and the Councillors will look to organise a stand to promote the recruitment of First Responders.
- b) Cllr Flunder: No update as of yet regarding the collapsed wall on St Annes Vale.
- c) Cllr Porter: Spoken to the Grounds team at Staffordshire District Council and the footpath at Bank End is a separate piece of land and isn’t covered by them. This needs to be looked into further.

**10. Planning Applications and Related issues:**

Cllr Flunder left the room.

|               |  |             |
|---------------|--|-------------|
| SMD/2023/0194 | Land of Tongue Lane<br>Brown Edge<br>Staffordshire | No comments |
| SMD/2024/0315 | 1 Old Lane<br>Brown Edge                           | No comments |

|                      |  |                                  |
|----------------------|--|----------------------------------|
| <b>SMD/2023/0506</b> | <b>2 Breach Road<br/>Brown Edge</b>                      | <b>As per previous concerns.</b> |
| <b>SMD/2023/0511</b> | <b>278 Bemersley Road<br/>Brown Edge<br/>ST6 8UL.</b>    | <b>As per previous concerns.</b> |
| <b>SMD/2024/0307</b> | <b>145 High Lane<br/>Brown Edge</b>                      | <b>No comments</b>               |
| <b>SMD/2024/0028</b> | <b>Ball Green Farm<br/>Woodhouse Lane<br/>Brown Edge</b> | <b>As per previous concerns.</b> |

Cllr Flunder re entered the meeting.

**11. Items on Notice:**

- a) Cllr Oberholster – The bench has been installed at the memorial garden and Cllr Porter is sourcing free plants for the area. Quote obtained for improvement works to be carried out. Cllr Felton suggested an annual maintenance cost is needed for any projects going forward. Cllr Bedson proposed to maintain the area ourselves – Seconded Cllr Hargreaves. Cllr Oberholster proposed to use the current funds available from the floral budget – Seconded Cllr Porter. Cllr Hargreaves proposed Cllr Porter to apply for any available grants to help with improvements – Seconded Cllr Felton.
- b) Cllr Felton presented three quotations for a new website. The Cllrs took a vote and all in favour for Parish Online. Clerk to contact them to arrange the transfer over.
- c) Cllr Felton advised Not applicable as misunderstood the details.
- d) Cllr Porter – North Staffordshire Bee Association would like to have hives on the Kings Coronation field. The footpath needs maintaining so its more easily accessible. The pond needs to be restored and benches are needed. Cllr Felton proposed to obtain a quote for the maintenance of the field – Seconded Cllr Porter.
- e) Cllr Oberholster moved to keep the project going with the Parking permits. Cllr Woodward to advertise in the Parish news if possible.
- f) Cllr Porter – There are numerous overgrown issues along St Annes Vale with resident’s properties. Cllr Porter proposed for the Clerk to send an annual letter to the residents regarding the overgrown areas – Seconded Cllr Oberholster. Cllr Porter to send addresses to the Clerk.
- g) Cllr Hunt – to move with gifts for the First responders. Cllr Berresford suggested using the funding donations from the New Years evening to buy gifts.
- h) Cllr Porter – the football pitch is having flooding issues and is of a poor quality. Cllr Berresford agreed to try and make improvements to the area.

**12. Finance and Governance:**

- a) Authorisation of payments - Proposed Cllr Porter – Seconded Cllr Bedson.
- b) Cemetery Report for July was noted.
- c) RFO to present next meeting

**Payments Authorised on 5<sup>th</sup> August 2024**

1. Mrs D Wheat Gross Tax Net Chq. No

|  |         |              |                       |      |
|--|---------|--------------|-----------------------|------|
| RFO Salary 2 hrs per week                              | £134.16 | £26.40       | <u>£107.36</u>        | 1295 |
| Month 4 (July)   |         |              |                       |      |
| <b>RFO Expenses</b>                                    |         |              | Total                 |      |
| 2. Mileage (July 2024)                                 |         |              | £ 13.50               | 1296 |
| Employers NIC Payment                                  |         |              | £171.04               | 1296 |
| (Denise paid this to avoid interest charges from HMRC) |         |              |                       |      |
|  |         | <b>TOTAL</b> | <b><u>£291.90</u></b> |      |

|                                       |              |              |                       |      |
|---------------------------------------|--------------|--------------|-----------------------|------|
| 1. <b>Mrs H Harrison</b> Clerk Salary | <b>Gross</b> | <b>Tax</b>   | <b>Net</b>            |      |
| Month 4 (July)                        | £605.37      | £0.00        | <u>£605.37</u>        | 1297 |
| <b>Clerk Expenses</b>                 |              |              |                       |      |
| 2. Land Registry Fees                 | £48.00       | £0.00        | £48.00                | 1298 |
| Phone Top Up                          | £10.00       | £0.00        | £10.00                | 1298 |
| Mileage                               |              |              | £5.40                 | 1298 |
|                                       |              | <b>TOTAL</b> | <b><u>£668.77</u></b> |      |
| 3. <b>HMRC PAYE</b>                   |              |              |                       |      |
| Month 4 DW                            |              | <b>Total</b> | <b><u>£26.40</u></b>  | 1299 |

|   |  |            |                |      |
|---|--|------------|----------------|------|
| 4. <b><u>N&amp;J Tree Services Ltd.</u></b> | Invoice 4 <sup>th</sup> Visit (Year 2) |            |                |      |
|   | <b>Net</b>                             | <b>VAT</b> | <b>TOTAL</b>   | 1301 |
|   | £808.50                                | £161.70    | <u>£970.20</u> |      |

|                               |         |       |                |      |
|-------------------------------|---------|-------|----------------|------|
| 5. <b><u>Woodcraft UK</u></b> |         |       |                |      |
| Bench Plaques                 | £222.50 | 44.50 | <u>£267.00</u> | 1300 |

|   |  |  |                     |  |
|---|--|--|---------------------|--|
|   |  |  | <b>Direct Debit</b> |  |
| 6. <b>Water Plus Cemetery Water</b> (Jun)                       |  |  | <u>£14.63</u>       |  |
| 7. <b>Water Plus</b> (Jul)                                      |  |  | <u>£15.10</u>       |  |
| 8. <b>British Gas Playing Field</b> (May)                       |  |  | <u>£58.58</u>       |  |
|   |  |  | <u>£55.60</u>       |  |
| 9. <b>British Gas Cemetery</b> (May)                            |  |  | <u>£16.90</u>       |  |
|   |  |  | <u>£40.85</u>       |  |
| 10. <b>Public Works Loan Board</b> Interest & Capital Repayment |  |  | <u>£4989.00</u>     |  |
| 11. <b>Nat West</b> Bank Charges                                |  |  | <u>£96.00</u>       |  |

**TOTAL PAYMENTS** **£7,510.93**

d) Cllr Felton proposed to donate £500 to the Sandy Lane Centre fundraiser for the Defibrillator – Seconded Cllr Bedson. This money will be used from the Defibrillator maintenance budget as this is now managed by AED donate.

### 13. **Reports and Actions:**

- Neighbourhood Plan progress: There have been some Land Registry checks carried out by the Clerk, although it has become apparent that there are some areas of local land that are not registered. Cllr Berresford and Cllr Felton will speak to the potential landowners of the sites.
- Kings Coronation project: N/A as already discussed earlier in the meeting.
- EV Charging: Cllr Felton had initially looked at the proposal which looked good. The framework that was issued raised a lot more questions on how effective the chargers would be, in terms of installation and revenue. In order to move forward with this, the agreement would need to be

adjusted to meet the Parish Councils needs. Cllr Berresford proposed to move forward with the EV charging. Cllr Bedson to move with organising an extraordinary meeting when there is an update. Cllr Flunder to get EV charging scheme information from Staffordshire County Council.

- d) N/A as already discussed earlier.
- e) Action log: This will be updated after every meeting with all the actions for the Cllrs.

**14. Correspondence:**

- a) Email from resident: Cllr Felton presented the email. Cllr Berresford has been to look at the cemetery field and agrees it needs some weed killer and the gate and fence also needs looking at. Cllr Berresford will obtain a quote for the next meeting to fix the gate and fence. Resident is happy to cut the area in the short term.
- b) Email from resident: Cllr Felton presented the email and actions are as above. Clerk to email back to inform.
- c) Telephone call message from resident: Cllr Felton read out the details. Cllr Porter suggested that the residents create a Resident Association group, this will enable them to make improvements together as a community.

**15. Items for the attention of other local authorities:**

- a) Matters for the District Council – Woodside Avenue improvements and speaking to the residents.
- b) Matters for the County Council – Cllr Berresford raised the concern of ragwort coming out of Breach Road.

**16. Matters Pertaining to Issues in the Parish for the Next Agenda - New items raised by Councillors will be carried forward to the agenda of the next meeting:**

- a) Cllr Porter - Action Day at Bank End
- b) All Cllrs - To complete tasks on the action log
- c) Cllr Berresford - Car park and Neighbourhood plan
- d) Cllr Felton - Produce a report from the allotment visit.

**Meeting ended at 21:51pm**

The next meeting will be held on Monday 2nd September 2024 at 19:00pm at Brown Edge Village Hall.

|   |  |              |
|---|--|--------------|
| <b>I hereby state this is a correct account of the monthly meeting held by Brown Edge Parish Council.</b> |  |              |
| <b>Signed: (Chair)</b>  | <b>Councillor</b> <b>Cllr. A. Felton</b> | <b>Date:</b> |