



BROWN EDGE PARISH COUNCIL Meeting Agenda WEDNESDAY 3rd January 2024

Councillors: You are hereby summoned to attend a Parish Council meeting on
Wednesday 3rd January at 7.00pm
at Brown Edge Village Hall
for the purpose of transacting the following business:

Members of the public wishing to address the Council are welcome to attend or correspondence can be posted or emailed to the Clerk at the address above.

Signed *D Wheat* Parish Clerk on 28th December 2023

- 1) **Chairmans Welcome:**
- 2) **Apologies for Absence:**
- 3) **Parishioners Concerns:**
- 4) **PCSO Report:**
- 5) **District Councillor reports:**
- 6) **Declaration of Interests on the forthcoming Agenda:**
- 7) **To approve the minutes of the 6th December Meeting to be a correct record. (Appendix 1)**
- 8) **Matters arising from previous meeting:**
 - a) War Moors – report by Cllr. Jebb
 - b) High Lane (Holly Bush) Car Park report and request to hire parking spaces
 - c) Brown Edge Playing Field public consultation Sat 20th Jan 12 - 2pm
 - d) Neighbourhood Plan report
 - e) Brown Edge Playing Field Land boundary report.
 - f) Flooding issues on Hill Top

9) **Planning Applications and Related Issues:**

SMD/2021/0629	25 MULBERRY HOUSE Sandy Lane Brown Edge	Retrospective application for the conversion of existing attached garage into living accommodation
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10) Items on Notice:

New Cemetery Field / Lingfield Avenue Consultation discussion notes (Appendix 2)

- a) **New Cemetery Field hedge maintenance:** Cllr. Woodward to move to agree to have the divisional hedge cut back and lowered between the new cemetery field and the school sports ground and approximately 100m of grass weed killed to the top of the field behind Lingfield Ave properties. This is to be carried out by the contractor producing the cheapest quote before the end of this financial year and funded from the pot of money set aside to develop the field into a cemetery.
- b) **New Cemetery Field manhole cover maintenance:**
- c) **To define roles for councillors undertaking council projects**

11) Finance and Governance:

- a) British Gas contract renewal
- b) Authorisation of payments (Appendix 3)
- c) Cemetery Recorders Report (Dec) and other income received by the Clerk.

Budget and Precept:

- d) Precept Report (Appendix 4)
- e) Budget setting – to review the financial requirements for 2024/25 (Appendix 5)
- f) Precept Request to be set by the Council and signed by the Chairman and the Responsible Financial Officer.

12) Reports and Actions: Councillors undertaking business/actions on behalf of the council:

13) Correspondence:

- a) County Council Community Survey – Please complete and share with networks.
- b) Grants currently available, ideas for suitable projects needed.
- c) Advertising signage pinned to a tree on High Lane, clarification required on location.
- d) Request for any views of West Midlands Ambulance Service to feed back to SMDC.
- e) To revisit the death of a senior figure policy.

14) Items for the attention of other local authorities:

- a) Matters for the District Council:
- b) Matters for the County Council: **Grit bin refill for Nursery Close**

15) Matters Pertaining to Issues in the Parish for the Next Agenda:

New items raised by Councillors will be carried forward to the agenda of the next meeting.

Next meeting date Wednesday 7th February 2024

16) Motion to exclude members of the Press and Public as detailed in SCHEDULE 12A of the LOCAL GOVERNMENT ACT, 1972

17) Confidential items: Staff Salaries.

To approve Salary (SCP) levels and expenses for Clerk, RFO and Cemetery Recorder.

Meeting Ends: