



BROWN EDGE PARISH COUNCIL

Councillors: You are hereby summoned to attend the Parish Council meeting to be held on
Wednesday 6th October 2021 at 7.00 pm
at Brown Edge Village Hall, School Bank, ST6 8TB

for the purpose of transacting the following business:

Members of the Public: Public participation will be held during the formal meeting (Item 3).

Correspondence to the Council can also be sent by e-mail to: clerk@browndge-pc.gov.uk

Signed *D Wheat* Parish Clerk on 1st October 2021

1. Chairman's Welcome and Announcements:

2. Acceptance of Apologies for Absence:

3. Parishioners Concerns:

4. District Councillors report:

5. County Councillors report:

6. Declaration of Interest on forthcoming agenda items:

7. Approval of the Minutes of the previous meetings:

Meeting held on Wednesday 1st September 2021

(Appendix 1)

Extraordinary Meeting held on 15th September 2021

(Appendix 2)

8. Matters Arising from previous meeting:

a) **Holly Bush Project** - progress report

b) **High Lane Bus Stop** Insurance progress report

c) **Play Equipment Repairs** – i) Infant Swing

ii) Firemans Pole, Flooring and other parts

d) **Brown Edge Bake Off Event** – report

d) **Christmas Lights Planning** – ideas for December 2021

9. Resolutions being pursued - Committee Reports:

a) **Legal & H.R Committee**

b) **Maintenance of Assets Committee**

c) **New Projects Committee**

d) **Neighbourhood Plan Committee**

10. Reports and Actions of Parish Councillors undertaking business/actions on behalf of the council.

11. Planning Applications and Related Issues:

Application Number	Applicant Name	Location	Proposed Development
SMD/2021/0277 (Appendix 3)	Mr Andy Lunt	The Cottage St Annes Vale	2 number windows cut in stone gable, 1 ground floor, 1 first floor
SMD/2021/0599 (Appendix 4)	Mr Chris Willis	194 High Lane Brown Edge	Proposed conversion of former Post Office to form 2No residential dwellings

12. Finance & Governance:

a) Banking;

- i)** Application to activate Nat West online banking has been submitted.
- ii)** Authorisation required to remove three retired Councillor signatories from the current account. (Cllr. Basnett, Cllr. Spooner and Cllr. Shufflebotham).
- iii)** Bank Balance and Budget report

b) Finance received report (September) – Clerk/Cemetery Recorder.

c) Cemetery Recorder report (September) – Mr Bourne.

d) Authorisation of payments due Decision required (Appendix 5)

13. Correspondence:

- a) Hooping Wall** - Resident complaint about overgrown vegetation at the Hooping Wall.
- b) Lawn Cemetery Toilets** - Resident question about the opening hours of the Cemetery Toilets. Most of the time they are locked. Could they be opened for certain hours a day so that visitors to the Cemetery can use them?
- c) Bank End** - Thank you letter from a resident of Bank End for the clearance of vegetation.

14. Items on Notice:

15. Items for the attention of other local authorities:

- a)** Matters for the District Council:
- b)** Matters for the County Council:

16. Motion to exclude the Press and Public as detailed in SCHEDULE 12A of the LOCAL GOVERNMENT ACT, 1972

Confidential items:

- a)** Legal matters regarding purchase of Holly Bush
- b)** Financial Matters regarding purchase of Holly Bush

17. Matters Pertaining to Issues in the Parish for the Next Agenda:

New items raised by Councillors will be carried forward to the agenda of the next meeting.

18. Meeting is closed by the Chairman - Meeting Ends

Dates: All meetings are at 7.00 pm at Brown Edge Village Hall unless otherwise stated below.

Staffordshire Safer Roads and Community Speedwatch Presentation

Wednesday 20th October 2021

Full Council Meeting

Wednesday 3rd November 2021