



## BROWN EDGE PARISH COUNCIL

Councillors: You are hereby summoned to attend the Parish Council meeting to be held on  
**Wednesday 1<sup>st</sup> September 2021 at 7.00 pm (PLEASE NOTE NEW EARLY START TIME)**  
**at Brown Edge Village Hall, School Bank, ST6 8TB**

for the purpose of transacting the following business:

Members of the Public: Public participation will be held during the formal meeting (Item 3).

Correspondence to the Council can also be sent by e-mail to: [clerk@browndge-pc.gov.uk](mailto:clerk@browndge-pc.gov.uk)

Signed *D Wheat* Parish Clerk on 26<sup>th</sup> August 2021

1. **Chairman's Welcome and Announcements:**
2. **Acceptance of Apologies for Absence:**
3. **Parishioners Concerns:**
4. **PCSO report:**
5. **District Councillors report:**
6. **County Councillors report:**
7. **Declaration of Interest on forthcoming agenda items:**
8. **Approval of the Minutes of the previous meetings:**  
Meeting held on Wednesday 4<sup>th</sup> August 2021 (Appendix 1)
9. **Vacancy on the Council – Welcome to candidates for co-option**
  - a) **Presentations to the Council by the candidates.**
  - b) **Councillors will then vote to co-opt a new member of the Council.**
10. **Matters Arising from previous meeting:**
  - a) **Social Media Policy** - review (Appendix 2)
  - b) **Date set for Highways presentation** by the Staffordshire Safer Roads Partnership and Community Speedwatch – Wednesday 20<sup>th</sup> October at 7.00 pm
  - c) **Council/ Community Archive** - documents review
  - d) **Holly Bush Project** - progress report
    - o UK Community Ownership Fund
  - e) **High Lane Bus Stop** Insurance progress report

**11. Resolutions still being pursued - Committee Reports:**

- a) Legal & H.R Committee
- b) Maintenance of Assets Committee
- c) New Projects Committee

**12. Reports and Actions of Parish Councillors** undertaking business/actions on behalf of the council.

**13. Planning Applications and Related Issues:**

Application Number	Applicant Name	Location	Proposed Development
<b>SMD/2021/0511</b> (Appendix 3)	Mr J Beck	Heakley, 68 High Lane, Brown Edge	Demolition of existing single storey detached double garage and detached stone store and construction of new dormer triple garage with office and playroom

**14. Finance & Governance:**

- a) **Authorisation of payments** - *Decision required* (Appendix 4)
- b) **Finance received report** (August) – Clerk/Cem. Rec. (Appendix 5)
- c) **Cemetery Recorder report** (August) – Mr Bourne. As above

**15. Correspondence:**

- a) **Letter of congratulations from Brown Edge Parish Council to Olympian Anna Hopkin.**
- b) **Resident complaint** - overgrown vegetation and overhanging trees in the Bank End area.
- c) **Resident complaint** – further disruption on Hill Top with HGV collisions.
- d) **Staffordshire Commissioner** – Ben Adams - Council contact email to improve communication.
- e) **Manchester Airport Future Airspace** - Consultation progress [www.manchesterairport.co.uk/futureairspace](http://www.manchesterairport.co.uk/futureairspace).
- f) **Notice of Road Diversion** – *New Lane on 23<sup>rd</sup> September 9.30am-3pm BT works* [one. Network](#)

**16. Items on Notice:**

- a) Cllr. Woodward to move to authorise repair works on Play Equipment
- b) Cllr. Woodward to move that the PC investigate erecting a decorative/old fashioned sign on the junction of High Lane/Sytech Road pointing to the Church, Village Hall and School and towards the shops.

**17. Items for the attention of other local authorities:**

- a) Matters for the District Council:
- b) Matters for the County Council:

**18. Matters Pertaining to Issues in the Parish for the Next Agenda:**

New items raised by Councillors will be carried forward to the agenda of the next meeting.

**19. Meeting is closed by the Chairman - Meeting Ends**

**Dates: All meetings are at 7.00 pm at Brown Edge Village Hall unless otherwise stated below.**

New Projects Committee Meeting	Wednesday 8 <sup>th</sup> September 2021
Maintenance of Assets Committee Meeting	Wednesday 8 <sup>th</sup> September 2021
Legal & HR. Committee Meeting	Wednesday 8 <sup>th</sup> September 2021
Neighbourhood Plan Committee Meeting	Wednesday 15 <sup>th</sup> September 2021
Brown Edge Parish Council Meeting	Wednesday 6 <sup>th</sup> October 2021
Staffordshire Safer Roads and Community Speedwatch Presentation	Wednesday 20 <sup>th</sup> October 2021