



BROWN EDGE PARISH COUNCIL

Councillors: You are hereby summoned to attend the Parish Council meeting to be held on
Wednesday 7th July 2021 at 7.00pm (PLEASE NOTE NEW EARLY START TIME)
at Brown Edge Village Hall, School Bank, ST6 8TB

for the purpose of transacting the following business:

Members of the Public: Public participation will be held during the formal meeting (Item 3).

Correspondence to the Council can also be sent by e-mail to : clerk@browndge-pc.gov.uk

Signed *D Wheat* Parish Clerk on 2nd July 2021

1. Chairman's Welcome and Announcements:

2. Acceptance of Apologies for Absence:

3. Parishioners Concerns:

4. District Councillors report:

5. County Councillors report:

6. Declaration of Interest on forthcoming agenda items:

7. Approval of the Minutes of the previous meetings:

- a) Annual Meeting held on Wednesday 2nd June 2021 (Appendix 1)

8. Matters Arising from previous meetings:

- a) Formation of a H.R. & Legal Committee with Terms of Reference. (Appendix 2)
b) Formation of a New Projects Committee (as above). (Appendix 3)
c) Formation of a Maintenance of Assets Committee (as above). (Appendix 4)
d) Pest Control Report – SMDC Environmental Officer report
e) Play Equipment - Kompan report on firemans pole – age specific equipment for 6+

9. Resolutions still being pursued: Activity tracker (Appendix 5)

10. Reports and Actions of Parish Councillors undertaking business/actions on behalf of the council.

- a) Footpaths and Bridleway Progress - report from Staffordshire PROW Officer

11. New items:

- a) Cemetery Maintenance – A post and chain are requiring repair following possible damage by a car.
b) Duke of Edinburgh Rose – Suggestion from Cllr. Porter to plant a rose on Bank End adjacent to the Flagpole.
c) The Queen's Platinum Jubilee - Beacon event in 2022 – Information to get involved. (Appendix 6)

12. Planning Applications and Related Issues:

| Application Number | Applicant Name | Location | Proposed Development |
|-------------------------------|----------------|--|--|
| SMD/2021/0180 (Appendix 7) | Mr J Beaumont | Clelow Bank House, Hill Top, Brown Edge | Lawful Development Certificate application for 2- storey rear extension |

| | | | |
|--------------------------------------|-----------|---|---|
| SMD/2021/0307 (Appendix 8) | Mr M Hall | Knypersley Mill Farm, Judgefield Lane, Brown Edge | Retrospective Full Planning Permission for the change of use of Agricultural Barn building to a indoor storage (B8) Building for modern and historic caravans and the change of use of an existing menage which was created in 2015 (4+years) to become Open Air Storage (B8) for privately owned caravans by members of the public who use the campsite facilities |
| SMD/2021/0308 (Appendix 9) | Mr M Hall | Kypersley Mill Farm Judgefield Lane Brown Edge | Certificate of Lawfulness of existing use of Agricultural Barn was converted in 2015 to become a Dwelling on the First Floor with a Sauna area associated with the Dwelling on the ground floor. This has been let out as a short stay Holiday let since 2016 |

13. Finance & Governance:

- a) **Authorisation of payments** - *Decision required* (Appendix 10)
- b) **Finance received report** (June)
- c) **Cemetery Recorder report** (June) – Mr Bourne.

13. Correspondence:

- a) **Hill Top** – letter from a resident regarding HGVs blocking the lane daily, causing road and property damage.
- b) **Meadow Road** - Footway Parking – Resident complaint of blocked access for pedestrians.
- c) **Carlton Close** Footway deterioration – Complaint from a resident that resurfacing is due.
- d) **Japanese Knot weed** – letter sent to landowner.
- e) **Meeting arranged with Endon Clerk** and Morelock SID representative to fit battery on Breach Road.
- f) **Memorial Bench** request for the Cemetery – *decision required*
- g) **High Lane** - Large weeds growing.
- h) **Brown Edge entrance signage** – weeds and overgrown bushes
- i) **Leek Town Community Sports – Street Soccer** – to resume on the Recreation Ground 4-5pm from 26th July
- j) **Tragedy on Endon Road** – letter from a resident for action on traffic calming.
- k) **Notice of Road Closure** for Severn Trent on Moss Hill, between Leek Rd. and Edgefield Ln. 6/09/21 – 8/9/21
- l) **Notice of Road Closure for Amey Highways work** – Gorse Bank to Woodhouse Lane 28/9/21- 1/10/21

14. Items on Notice:

- a) Cllr. Hargreaves to Move – to plant trees in various locations around the Village
- b) Cllr. Woodward to Move that a letter is sent to a property on Thelma Avenue for the owners to attend to their excessive overgrown hedges onto the Playing Field and the access footpath.

15. Items for the attention of other local authorities:

- a) Matters for the District Council:
- b) Matters for the County Council:

16. Matters Pertaining to Issues in the Parish for the Next Agenda:

New items raised by Councillors will be carried forward to the agenda of the next meeting.

17. Meeting is closed by the Chairman

Meeting Ends

The next meeting of Brown Edge Parish Council to be held on Wednesday 4th August 2021 at 7.00pm