



Councillors: You are hereby summoned to attend the Parish Council meeting to be held remotely via Zoom on Wednesday 4th November 2020 at 7.30pm for the purpose of transacting the following business.

Members of the Public: Public participation will be held during the formal meeting.

Members of the public wishing to address the Council must contact the Clerk in writing for access log in details.

e-mail: clerk@browndge-pc.gov.uk

Please note that this meeting will be broadcast live on Brown Edge Parish Council YouTube Channel.

Signed *D Wheat* Parish Clerk on 30th October 2020

1. Chairman's Welcome and Announcements:

2. Apologies:

3. Parishioners Opportunity to Comment:

4. District Councillors Report:

5. County Councillors Report:

6. Declaration of Interests:

7. Approval of the Minutes of the ordinary meeting held on Wednesday 7th October 2020:

(Appendix 1)

8. Activity tracker: Reports from activities arising from previous meetings/to do list:

(Appendix 2)

a) **Provision for Cycling in the Parish** – report from the working group meeting

b) **Storage for archival documents** – quotations

c) **Holly Bush** – Update on Progress - Report Cllr. Turner - *Decision required*

d) **Rospa Inspection report and fire damage to shelter** - Report Cllrs. Turner and Owen (Appendix 3)

e) **Covid Action group – Proposed services available for Winter and review of Dog Walking service**

f) **Land at top of Old Lane and New Lane** – Planting Spring Bulbs - Report Cllrs. Porter/Sherratt.

g) **Seeds for Wildflower Meadow** – purchase and date to sow the seed – Report Cllrs. Turner and Owen

9. Neighbourhood Plan - Progress of new committee Appointment of a N.P Chairman and Vice-Chairman

Terms of Reference – note about Item 9

(Appendix 4)

10. Financial & Governances:

a) **Electricity** – British Gas Fixed Price Energy Plan – ends 19.12.2020 – **Decision required**

b) **Authorisation of payments** - *Decision required*

(Appendix 5)

c) **Cemetery Recorder reports** (Nov) – Mr Bourne.

(Appendix 6a & b)

d) **Financial Statement** – Draft Budget Plan

11. **Correspondence:** None to date

12. **Items on Notice:**

- a) **Cllr. Woodward will move to – provide meals for vulnerable during winter.**
- b) **Cllr. Lea will move to - organise the Wreath Laying Remembrance Day.**
- c) **Cllr. Woodward will move to - clear the "gulley" footpath in between Chapel Lane and Top Chapel.** There are a few other footpaths within the village that are also overgrown
- d) **Cllr. Turner will move to - give some cheer this Christmas,** the Parish Council will award three prizes for Christmas tree lights

The categories are

- The meaning of Christmas
- The most attractive
- The brightest & most entertaining

The council will look for sponsorship from local businesses with a meaningful prize. Rules to be published on the Website and publicised on Facebook & the Parish News

Members of the public can nominate houses via our Facebook page

- e) **Cllr. Turner will move that - the council organises a Santa hunt** for the children to be run on Christmas Eve, Christmas day and Boxing day. Again prizes. for taking part

13. **Items for the attention of other local authorities:**

- a) Matters for the District Council:
- b) Matters for the County Council:

14. **Planning Applications and Related Issues:**

Application Number	Applicant Name	Location	Proposed Development	
SMD/2020/0549	Mr A Beardmore (Appendix 7)	Land at Double Gates Nursery, Sytch Road, Brown Edge	Retention of two stable blocks comprising of 3 stables and 2 tack rooms	Decision

15. **Matters Pertaining to Issues in the Parish for the Next Agenda:**

16. **Vacancy on the Council – Co-option of a new Councillor**

- a) Applicants will be asked to do a short presentation to the Council (the Clerk will read applications not present).
- b) The Council will resolve to use section 1 of the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public from the vote relating to the co-option.
- c) A vote will be held to Co-opt and fill the vacancy of Councillor for Brown Edge Parish Council.

The Clerk will write to the candidates by email to inform them of the result following the meeting.

New items raised by Councillors will be carried forward to the Agenda of the next meeting.

Meeting Ends