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AGENDA - BROWN EDGE PARISH COUNCIL MEETING  
WEDNESDAY 7<sup>TH</sup> DECEMBER 2022  
BROWN EDGE VILLAGE HALL AT 7PM

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Date of notice: 2<sup>nd</sup> December 2022 – *D. Wheat* – Clerk to the Council

**Full Council Meeting will start at 7pm**

1. **Chairmans Welcome:**
2. **Apologies for Absence:**
3. **Parishioners Concerns:**
4. **PCSO Report:**
5. **County Councillors report:**
6. **District Councillors report:**
7. **Declarations of Interest** on forthcoming agenda items:
8. **Approval of the Minutes of the Ordinary meeting held on 5<sup>th</sup> October 2022 and the Extraordinary meeting Minutes of 29<sup>th</sup> November 2022 to be an accurate record.** (Appendix 1)
9. **Co-option to fill the Vacancy on the Council** – The Council will consider candidates to join the Council until the May election.
10. **Matters Arising from previous meetings:**
  - a) Christmas Tree and Christmas Lights competition update
  - b) Application for Assets of Community Value for Brown Edge High Street and Sandy Lane shops.
  - c) Remembrance Day report
  - d) Chairmans village report on issues identified from inspection walk
  - e) Allotment report – applications for grants
  - f) Community Speed Watch and Breach Road VAS sign update
  - g) Defibrillator service update for BEPC's three Defibrillators (Holly Bush, Top Pub and Village Hall)
  - h) New Cemetery Field maintenance report
  - i) School Hedge adjacent to the Lawn Cemetery – update on maintenance progress.
  - j) Cemetery Field – Grazing licence update
  - k) Brown Edge High Lane car park EV research update
  - l) Sports grant application update

- m) Village map update
- n) Community Orchard lectern progress
- o) Flood report from County inspection (if available).

**11. Resolutions being pursued:**

- a) Legal & H.R Committee – Staff Salaries Review
- b) New Projects Committee
- c) Maintenance of Assets Committee – RosPa report – Playground maintenance  
Maintenance Tender progress

**12. Items on Notice:**

St. Annes Primary School National Lottery Funding Bid – request for a letter of support.

**13. Planning Application:**

Application Number	Applicant Name	Location	Proposed Development
SMD/2022/0540 (Appendix 2)	Mr R Mallin	8 Holmefield, New Lane, Brown Edge	First Floor Study Extension

**14. Finance & Governance: (Appendix 3)**

- a) Cemetery Recorder report (Oct & Nov) and other finance received (Appendix 3)
- b) VAT 126 Claim
- c) Authorisation of payments
- d) Financial Report & Budget Planning

**15. Reports and Actions of Parish Councillors** undertaking business/actions on behalf of the council

**16. Correspondence:**

- a) Letter from Cllr. Jebb with a suggestion for BEPC meeting room layout.
- b) Receipt of official Land Registry Document for the Holly Bush Car Park (Appendix 4)
- c) Invitation to join the CPRE - The Countryside Charity organisation. £60 per Annum
- d) Request for support for the Rail Feasibility Study from Marc Briand of SMDC and response.

**17. Matters for the District Council**

**18. Matters for the County Council**

**19. Matters Pertaining to Issues in the Parish for the Next Agenda:**

- a) **Staffordshire Wildlife Trust** – management of Marshes Hill.

New items raised by Councillors will be carried forward to the agenda of the next meeting.

**Meeting Ends.**

**Next Meeting:** Wednesday 4<sup>th</sup> January 2023 at Brown Edge Village Hall at 7pm