



MINUTES OF BROWN EDGE PARISH COUNCIL EXTRAORDINARY MEETING
HELD ON TUESDAY 29TH NOVEMBER 2022
BROWN EDGE VILLAGE HALL AT 6PM

Present: Councillors – Cllr. Felton (Chairman), Cllr. Bedson (Vice Chairman) Cllr. Turner, Cllr. Hargreaves, Cllr. Owen, Cllr. Woodward and Cllr. Porter.

Minutes recorded by Mrs. D Wheat (Clerk)

1. Chairman's Welcome and Announcements:

Vice Chairman Cllr. Bedson opened the meeting as Cllr Felton was delayed.

2. Apologies for Absence:

Cllr. Wright

Cllr. Oberholster

Cllr. Lea – Dispensation for ill health.

3. Parishioners Concerns: None present

4. Declaration of Interests:

Cllr. Porter – Carnival Committee

Cllr. Bedson – Carnival Committee

Cllr Owen – Maintenance and Item 7a.iii

5. Matters Arising from previous meetings: Not applicable

6. Items on Notice:

a) Christmas Tree for the Village

The Council resolved for the Maintenance team to purchase and erect a Christmas Tree.

Proposed Cllr. Turner – Seconded Cllr. Woodward – Motion Carried

b) Christmas Lights Competition

The Council resolved to host a Christmas Lights Competition in the Village. Cllr Turner offered to contact sponsors for donations of prizes.

Proposed Cllr Turner – Seconded Cllr Bedson – Motion Carried

A discussion was had about the Christmas Lights event on Friday 2nd December with market stalls and the Carnival Queen is switching on the lights. The Carnival Committee were thanked for organising the event. Santa will be visiting Brown Edge in his Sleigh, the date to be scheduled soon.

Chairman Felton joined the meeting at 6.07pm and took over Charing the meeting

7. Finance & Governance:

a) Authorisation of payments:

i.	Mrs D Wheat Clerk Salary (Oct)Phone Mileage, Stationary	Total £497.07	Chq1129
ii	Mr J Bourne Cemetery Recorder Expenses (1 st Jul – 30 th Sept) Phone, milage and Stamps	Total £37.08	Chq1128
ii.	HMRC PAYE	Total £108.40	Chq1133
iii.	N&J Tree Services Ltd.7th Maintenance Visit	£820.75	Chq1131
	8 th Maintenance Visit	£820.75	Chq1134
		Total £1,641.50	
iv.	The National Allotment Society - membership	Total £66.00	Chq1132
v.	Mr J Boulton – JSB Pest Control	Total £90.00	Chq1135
Direct Debits			
vi.	British Gas Playing Field (Oct)	£14.50	DD
	Cemetery (Oct)	£13.12	DD
vii.	Waterplus 29/9/22	£11.14	DD
	9/10/22	£10.78	DD
viii.	Public Works Loan Board interest 7/11/22	£2,607.50	DD
	Public Works Loan Board principal 7/11/22	£2,381.50	DD
		Total £4,989.00	

Proposed – Cllr. Turner – Seconded Cllr. Woodward – Motion Carried

b) Review of the Clerk's Salary

c) Review of the Cemetery Recorder's Salary:

It was resolved to hold a confidential Legal & HR meeting on Tuesday 6th December to discuss employee salaries and contracts.

Proposed Cllr Felton – Seconded Cllr. Woodward – Motion Carried

8. Matters Pertaining to Issues in the Parish for the Next Agenda:

- The Maintenance Committee have been working on the Maintenance tender which will be presented at the next meeting.
- Cllr. Felton had produced a powerpoint of a visual walk around the village to look at areas to include in the maintenance tender. Clerk to circulate to the Council prior to the December meeting.
- Holly Bush Car Park – E.V Charging agenda item.
- Guest Speaker from Staffordshire Wildlife Trust to speak on the land management transfer of Marshes Hill. It was discussed to postpone this until a future Agenda after the budget setting and maintenance tender meeting has been completed.

- St Anne’s School hedge adjacent to the Lawn Cemetery to be cut back –it was resolved for the Maintenance contractor to discuss with the school what can be done with the hedge.
- Registering shops in the village for Community Asset Value.
- There will be a Co-option of a new Councillor at the next meeting if the Elections Officer gives the go ahead. Councillors to ask if anyone they know is interested to join until the next election takes place in May.

Proposed Cllr. Woodward – Seconded Cllr. Hargreaves – Motion Carried

The meeting was closed by the Chairman at 6.36pm

Next Meeting: Wednesday 7th December 2022 at Brown Edge Village Hall at 7pm

I hereby state this is a correct account of the monthly meeting held by Brown Edge Parish Council.		
Signed: (Chair)	Councillor	Date: