



AGENDA - BROWN EDGE PARISH COUNCIL MEETING
WEDNESDAY 1ST JUNE 2022
BROWN EDGE VILLAGE HALL

Date of notice: 27th May 2022 – *D. Wheat* – Clerk to the Council

Full Council Meeting will start at 7pm

1. **Chairmans Welcome:** Declaration of acceptance of office as Chairman to be signed.
2. **Acceptance of Apologies for Absence:**
4. **Parishioners Concerns:**
5. **County Councillors report:**
6. **District Councillors report:**
7. **Declarations of Interest** on forthcoming agenda items:
8. **Approval of the Minutes of the previous meetings:** Annual Meeting 4th May 2022 (Appendix 1)
9. **Planning Applications and Related Issues:**

Application Number	Applicant Name	Location	Proposed Development
SMD/2022/0251 (Appendix 2)	Mr J Boulton	Lower Hodgefield, Ladymoor Lane, Ladymoor Gate, Brown Edge	Proposed extension to form a new accessible shower room and lobby.

10. Matters Arising from previous meetings:

- a) **Formation of Council Committee's:**
 - i. New Projects
 - ii. Maintenance of Assets
 - iii. HR & Legal
- b) **Dangerous Parking** obstructing footways and verges on Church Road
- c) **Hill Top – HGV issues** – progress
- d) **Supermarket Delivery – making High Lane a danger zone**
- e) **Formal complaint response from SMDC**
Planning Committee 16th December meeting and social media issue

- f) **Community Speedwatch Training** Event Report
- g) **Her Majesty the Queens Platinum Jubilee – June 2nd-5th**
 - i) **Community Celebration Events Plan**
 - ii) **Memorial Garden / Queens Green Canopy Sign report**
- h) **Trees planted on Breach Road** – Request from Endon Parish Council for Brown Edge to formally confirm responsibility.
- i) **Cemetery Bench** – delivery and fitting.
- j) **The Holly Bush Project** – Report

11. Items on Notice:

- a) **The Holly Bush Car Park** – Cllr. Turner to move to thank all involved for their support.
- b) **Repair to Sandy Lane Well** - Cllr. Wright to move to repair the well.
- c) **Annual Brown Edge Village Carnival and Jubilee events**
 - i) A request has been received from the Brown Edge Carnival Committee to use Car Park space for a fairground from Friday 1st July to Sunday 3rd July 2022.
 - ii) A request for funding of £600.00 to ‘Brown Edge Festival’ for the Carnival
 - iii) A request for funding of £83.50 plus squash, tea, coffee, sugar etc... to Mrs M. Hunt for the Jubilee Community Party in the Park
- d) **Playing Field Hedgerows** - Cllr. Woodward to move to request that properties adjoining the Playing Field tidy their hedges before the Jubilee Celebration.
- e) **Thankyou** - Cllr. Felton to move to thank previous Councillors the previous Clerk who have stepped down from their Council roles.

12. Finance & Governance:

(Appendix 3)

- a) **To note the Annual Internal Audit report**
- b) **To approve Section 1 (Annual Governance Statement 2021/22)**
- c) **To approve Section 2 (Accounting Statements 2021/2022)**
- d) **To confirm that the Clerk is the Responsible Finance Officer for the forthcoming year 2022/2023**
- e) **To note, the Reserves and Ringfenced funds**
- f) **Review of the Council’s expenditure incurred under S. 137 of the Local Government Act 1972 or the general power of competence.**

13. Bank Balance 1st May 2022

Nat West Current Account:	£26,007.33
Nat West Reserve Account:	£11,118.79
<u>TOTAL</u>	<u>£37,126.12</u>

14. Cemetery Recorder report (May) and other finance received (Appendix 4)

JSB Pest control have been called out to the Cemetery for moles - report

15. Authorisation of payments: (Appendix 5)

To note unauthorised transactions made from NatWest Account (problem resolved) - Clerk report

16. Resolutions being pursued:

a) Legal & H.R Committee

- i. Application to apply for Community Asset Value for the Holly Bush Project.
- ii. BHIB Insurance renewal

b) New Projects Committee:

- i. Historic markers progress report.

c) Maintenance of Assets Committee:

- i. Village Floral Displays
- ii. Repairs to Cemetery Post and Chain
- iii. Replacement of Defibrillator Pads for the Top Pub, Brown Edge Village Hall and The Holly Bush Pub Defibrillators.

d) Neighbourhood Plan Committee:

- i. Date for a meeting

17. Reports and Actions of Parish Councillors undertaking business/actions on behalf of the council

18. Lengthsman Report:

Regular maintenance report and any jobs done in addition to the maintenance contract

19. Correspondence:

- a) Staffordshire County Council –D&G Buses – Removal of Brown Edge service 8B from 6th June
- b) The current Clerk has a new post as Clerk to Leek Town Council commencing 23rd May 2022.

20. Items for the attention of other local authorities:

- a) Matters for the District Council:
- b) Matters for the District Council:

21. Matters Pertaining to Issues in the Parish for the Next Agenda:

Meeting Ends.

Next Meeting: