



MINUTES OF BROWN EDGE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 7TH JUNE 2023
BROWN EDGE VILLAGE HALL AT 7PM

Present: Councillors – Cllr. Felton (Chairman), Cllr. Bedson (Vice Chairman)
Cllr. Woodward, Cllr. Oberholster, Cllr. Berrisford, Cllr. Wright, Cllr. Hargreaves, Cllr. Hunt
and Cllr. Flunder (County)

1 members of the public

Minutes recorded by Mrs. D Wheat (Clerk)

- 1) **Chairman's Welcome and Announcements:** Cllr. Felton opened the meeting.
- 2) **Apologies for Absence:** Cllr. Porter
- 3) **Parishioners Concerns:** No concerns were raised.
- 4) **PCSO Report:** No PCSO's were present.
- 5) **County Councillors Report:** Cllr. Flunder reported the following:
 - Keith was congratulated on being elected as District Councillor for Brown Edge and Endon as well as the County Councillor for the area.
 - Funding is open again for the Community Fund. Eight projects will benefit from £250.00
 - The Climate Fund will also be open for applications again soon.
- 6) **District Councillor Report**
 - The Conservative lead had ended in the District following the Election in May. The Independents have worked with Labour to gain control.
 - An invitation has been received from Councillor Swindlehurst who has taken over Cllr. Flunder's role as Leisure and Tourism Member at District to Brown Edge Parish Councillors to attend a Tourism Strategy meeting at Moorlands House at SMDC on Tuesday 20th June from 2pm – 4pm.
 - An 11.30am meeting at Brown Edge with the Highways officer has been arranged for 20th June.

Cllr Hargreaves arrived at 19.11
- 7) **Declaration of Interests:**
 - Cllr. Berrisford – Holly Bush
 - Cllr. Hunt – Luncheon Club and Carnival Committee
- 8) **Approval of the Minutes** of the Meeting 3rd May 2023 were approved as a correct record and signed by the Chairman.
Proposed Cllr. Felton – Seconded Cllr. Wright – Motion Carried

9) Matters Arising from previous meetings:

a) **HGV parked at Hill Top:**

A discussion about why the police cannot enforce the removal of the HGV as it is an illegal operating centre.

The Council have had email communications with VOSA.

We have had a visit from the local Police Officers but have been told they can't stop the parking.

Cllr. Flunder recommended writing to Chief Police Commissioner Ben Adams.

The Clerk was asked to do this. The Chairman will contact the local Traffic Commissioner.

Proposed Cllr. Woodward – Seconded Cllr. Wright – Motion Carried

b) **Holly Bush Car Park Signage:**

Some amendments were made to change to wording management to Parish Council

The Council approved to get the signage printed and put on display at the Car Park.

Proposed Cllr. Felton – Seconded Cllr. Oberholster – Motion Carried

c) **Spring Planting around the village:**

Cllr. Woodward has completed several areas, Cllr. Wright has not yet managed to get plants as the garden centre had sold out, but the Sandy Lane Well area will be completed soon. Ideas were discussed to look after all the different planting areas. Watering the orchard was also discussed. A water bowser was mentioned. It was suggested this could be an item that could be applied for from the County Grant funds.

d) **Neighbourhood Plan** – Cllr. Berrisford updated the Council on the initial meeting discussions with Hannah Barter of Urban Vision. She has suggested some small amendments. It has been recommended that the NP Committee study Denstone Parish Neighbourhood Plan to get ideas of how to improve the Brown Edge Plan. Checkley Parish also have a plan which is getting closer to the Referendum stage. The Grant application window has not yet re-opened from Locality.

10. Finance & Governance

Payments were Authorised for the following:

a) Mrs D Wheat Clerk Salary, Phone, Mileage & Expenses (May)		<u>£658.60</u>	1181	
b) HMRC PAYE (May)		<u>£113.60</u>	1181	
c) N&J Tree Services Ltd. 1 st and 2 nd Maintenance Visit		<u>£1848.00</u>	1182	
d) BHIB Ltd – Insurance		<u>£1,281.62</u>	1183	
e) <i>Proctors Nursery Not authorised – wait for complete VAT invoice for all plants</i>				
f) British Gas Playing Field	Apr 23	£19.06	Direct Debit	
g) British Gas Cemetery	Apr 23	£14.72	Direct Debit	
h) British Gas Playing Field	May 23	£28.13	Direct Debit	
i) WaterPlus Cemetery	Apr 23	£10.06	Direct Debit	
j) WaterPlus Cemetery	May 23	£14.07	Direct Debit	
k) Public Works Loan Board	May 23	2 nd Interest	£2,572.02	Direct Debit
l) Public Works Loan Board	May 23	2 nd Principal	£2,416.98	Direct Debit

Total Payments in May **£8976.96**

Proposed Cllr. Bedson – Seconded Cllr. Woodward – Motion Carried

Cemetery Recorders Report and Finances Received:

Clerk Receipts

a) Allotments Fees	(April 23)	£	227.00
b) Parish Precept 1st Receipt	(April 23)	£	13,132.50
c) Grazing Fee		£	175.00
d) Bank Interest - Reserve Account		£	8.72

Cemetery Recorder Receipts

e) Internment Fee		£	155.00
f) Internment Fee (Double)		£	310.00

Total Income April & May **£ 14,008.22**

11. The Annual Governance and Accountability Return 2022-2023 was then approved:

i. The Annual Internal Audit Report was received and noted.

The Clerk explained some improvements that the Auditor had suggested which will make the bookkeeping easier.

ii. The Annual Governance Statement (Section 1) was approved.

iii. The Accounting Statements (Section 2) were approved.

iv. The Chairman and the Clerk signed the Annual Governance Statements

v. The Chairman signed the Accounting Statement.

vi. The Responsible Financial Officer will publish the date for the Exercise of Public Rights on Monday 12th June, to start on 13th June for 30 working days (not including Saturdays).

Proposed Cllr Wright – Seconded Cllr. Bedson – Motion Carried

12. Items on Notice:

a) Bollards on Breach Road:

Cllr. Hargreaves to move to consider bollards along the verge of Breach Road.

The council discussed this proposal, and it was resolved to do research on the costs and procedures to put these in place, also to consult the Maintenance Contractor for their thoughts on the practicality of mowing the grass. The Council will then consider the proposal at a future meeting.

Proposed Cllr. Hargreaves – Seconded Cllr. Woodward - all in favour

Parking on verges in other parts of the village was discussed. Parking is a wider issue in Brown Edge. Cllr. Flunder suggested showing Dave Rushton the parking issues. No parking signs to advise to try to prevent parking were then discussed.

b) Hough Hill and Hill Top:

Cllr Bedson reported that the traffic is coming around the corner at Hill Top with the junction of Hough Hill at speed. It is one continuous bend. Local people have said that when the plans were passed for a new road layout there was a Planning condition put in place to slow down traffic. The council need to make sure any conditions are put in place.

c) Buy the Bush Group request for the Parish Councils support:

Cllr. Berrisford explained that an agreement in Principle is needed to clarify that the Parish Council do not intend to sell the land so that the Buy the Bush Group can progress their application for

funding through a support package from the Plunket Foundation. The Council agreed that they bought the car park to save the pub as a Village Community asset.
 Clerk to find the copy of the minutes which state the decisions made.
Proposed Cllr. Felton – Seconded Cllr. Woodward – Motion Carried

20.17 Cllr. Oberholster left the meeting

13. Planning Applications:

Application Number	Location	Proposed Development	Decision
SMD/2023/0230	The Mount, Hill Top, Brown Edge	Proposed removal of conservatory frame to make way for new brickwork structure and tiled roof on the same footprint of the existing conservatory base.	No objection

14. Reports and Actions of Parish Councillors undertaking business or actions on behalf of the council:

It was reported that the gate has been damaged on the New Cemetery field. The farmer has said he will repair it.
 A Cemetery tap is leaking. Cllr Felton will inspect this as it may be easily rectified.
 The Vehicle Activated Sign battery and key was given to Cllr. Berrisford who has offered to maintain this.
 Cllr. Oberholster, Bedson and Hunt will be attending the SMDC Code of Conduct Training.

15. Correspondence:

- a) **A resident has reported problem tree in a neighbouring garden.**
 Cllr. Woodward inspected this and reported that it is not a Parish Council concern.

16. Items for the attention of other authorities:

- a) **Matter for the District Council:** nothing to report
- b) **Matters for the County Council:**
 Potholes were reported on The Rocks, Bank End and Chapel Lane. Clerk to report.

Matters Pertaining to issues in the Parish for the next Agenda:

- a) Parish Council website – Dave McGrath has kindly offered to help the Clerk to maintain information.
 Proposed Cllr. Felton – Seconded Cllr. Hargreaves
- b) Delivery vehicles at the supermarket. The next steps to prevent parking causing danger to other road users and pedestrians on High Lane.

Meeting Ended at 8.55pm

Date of the Next Brown Edge Parish Council Meeting:

Wednesday 5th July 2023 at 7pm at Brown Edge Village Hall

I hereby state this is a correct account of the monthly meeting held by Brown Edge Parish Council.		
Signed: (Chair)	Councillor	Date: