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AGENDA - BROWN EDGE PARISH COUNCIL MEETING  
WEDNESDAY 3<sup>RD</sup> MAY 2023  
BROWN EDGE VILLAGE HALL AT 7PM

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Date of notice: 25<sup>th</sup> April 2023 – *D. Wheat* – Parish Clerk

**Full Council Meeting will start at 7pm**

- 1. Chairmans Welcome:**
- 2. Apologies for Absence:**
  
- 3. Parishioners Concerns:**
- 4. PCSO Report:**
- 5. County Councillors report:**
- 6. District Councillors report:**
  
- 7. Declarations of Interest on forthcoming agenda items:**
  
- 8. Approval of the Minutes of the meeting held on 1<sup>st</sup> February (amended) and 1<sup>st</sup> March 2023. (Appendix 1 & 2)**
- 9. Matters Arising from previous meeting:**
  - a) **HGV Deliveries on High Lane** – correspondence with the freight operator.
  - b) **Signage for Hill Top area to deter HGV vehicles using the lanes.** County DHP progress.
  - c) **EV Charging research progress report** – Cllr. Felton
  - d) **Community Orchard Lectern** – sample of material and quotation for the design.
  - e) **Sports Grant** progress – Field measurement, checking overhead cables.
  - f) **Hedgerow application to Woodlands Trust** - report from Cllr. Wright
  - g) **Village Map** – Parishes Online subscription cost
  - h) **Blocked Gullies** and Street Cleaning report
  - i) **Cemetery Toilets** – keys now available.
  - j) **Review of Cemetery Rules (please see the BEPC website)**

- k) **Review of the Social Media Policy** [Governing Documents – Brown Edge Parish Council \(browncage-pc.gov.uk\)](https://www.browncage-pc.gov.uk)

## 10. Finance & Governance:

- a) Application from the Carnival Committee for the remaining Coronation Grant funding.
- b) Grant received from County Council for Allotment Project £500.00. Council to resolve to match fund the project from earmarked reserves.
- c) Grant approved for work to the Playing Field Gates from Moorland Partnership Board £1,500.00 to be repaired and painted.
- d) Cemetery Recorder report (Mar/Apr) and other finance received (App. 3)
- e) Authorisation of payments (Appendix 4)
- f) Appointment of an internal auditor.
- g) Advertising the Clerks role and terms of salary to be resolved.

## 11. Items on Notice:

- a) **Breach Road Grass Verge:** Cllr. Hargreaves to move to have bollards fitted along Breach Road grass verge.
- b) **Floral Displays in the Village:** Cllr. Woodward to move that the Parish Council funds the purchase of flowers to be planted by volunteers around the village in spring to the value of £150. Also, to replace three defective wooden flower tubs towards Clay Lake.
- c) **Holly Bush Car Park:** A request has been received for permission for Holly Bush Inn patrons to have permission to use the Parish Councils car park and to work together to tidy up the area.
- d) **Brown Edge Annual Meeting of the Parish (Parish Assembly) date needs to be set.** This can be preceding the Annual Meeting or can be a separate event but must be held before 1<sup>st</sup> June. Advertising the event and inviting speakers.

## 12. Planning Applications:

Application Number	Applicant Name	Location	Proposed Development
DET/2023/0008 (Appendix 5)	Mr & Mrs Mayer	Upper Heakley Farm Ball Lane Brown Edge	Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to one Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion
SMD/2023/0142 (Appendix 6)	Mr & Mrs Murphy	Steinfelds Farm Broad Lane Brown Edge	New rear extension to replace existing, internal alterations & new porch
SMD/2023/0134 (Appendix 7)	Miss Spooner	13 Sandy Lane Brown Edge	Proposed first floor bedrooms and ground floor porch extensions with internal alterations
Appeal by	Mr Hall	Knypersley Mill Farm	An appeal against refusal of planning permission has been made to the Planning Inspectorate in respect of Subdivide existing agricultural paddock and change of use to a dog

		Judgefield Lane Brown Edge	exercise area with access and parking. at Knypersley Mill Farm Judgefield Lane Brown Edge ST6 8UG.
SMD/2023/0160 (Appendix 8)	Mr & Mrs Brown	9 Woodvale Crescent	2 Storey rear extension, internal reconfiguration with altered and additional window openings, rendering of front of property

**13. Resolutions being pursued:** Any committee reports

- a) **Neighbourhood Plan** – restarting the process in the new financial year.

**14. Reports and Actions of Parish Councillors** undertaking business/actions on behalf of the council

**15. Correspondence:**

- a) A resident has reported a broken bench in the Lawn Cemetery.  
b) Letter from a resident regarding Defra rules on nature corridors.  
c) A resident of Bank End has an issue with water leakage. The responsibility of County Council for the Highway needs clarification as she believes the road was adopted a few years ago? Severn Trent have said the road is unmade and so will not repair the fault.  
d) Complaint about a grit bin on Nursery Avenue not being refilled.  
e) VAS sign on Breach Road – Battery replacement procedure.  
f) Complaint about Public Rights of Way access over styles for dogs and walkers.  
g) Withdrawal of Bench application for the Cemetery from resident.  
h) Complaint regarding quad bikes on the Playing Field  
i) A formal complaint has been received from the Maintenance Team regarding social media and their work for the Parish Council.

**16. Matters for the District Council**

**17. Matters for the County Council**

**18. Matters Pertaining to Issues in the Parish for the Next Agenda:**

New items raised by Councillors will be carried forward to the agenda of the next meeting.

**Meeting Ends.**

**Dates of future meetings and events:**

District Town & Parish Election Date	Tuesday 4 <sup>th</sup> May 2023
Coronation of His Majesty King Charles III	Saturday 6 <sup>th</sup> May
Brown Edge Coronation Event	Sunday 7 <sup>th</sup> May
The Big Help Out	Monday 8 <sup>th</sup> May
House of Commons trip to London	Friday 12 <sup>th</sup> May

Date of the BEPC Annual Meeting:

Wednesday 17<sup>th</sup> May