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MINUTES OF BROWN EDGE PARISH COUNCIL ANNUAL MEETING  
HELD ON WEDNESDAY 4<sup>TH</sup> MAY 2022  
BROWN EDGE VILLAGE HALL AT 7PM

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**Present:** Councillors – Cllr. Bedson (Vice Chairman) Cllr. Turner, Cllr. Wright and Cllr. Hargreaves,  
plus 6 members of the public. Minutes recorded by Mrs. D Wheat (Clerk)

**1. Vice-Chairman’s Welcome and Announcements:**

Vice-Chairman Bedson opened the meeting

**2. Declaration of Interests:**

Cllr. Bedson – Carnival and Jubilee Committee  
Cllr. Hargreaves – Carnival Committee

**3. Acceptance of Apologies for Absence:**

Cllr. Lea – The Council resolved to ask Cllr. Lea if she wishes to continue her dispensation.  
Cllr. Turner-Holdcroft – Work Commitment  
Cllr. Felton (Chairman) – Work Commitment  
Cllr. Owen – attending a Funeral  
Cllr. Porter – Other Council engagement  
Cllr. Flunder – Other Council engagement  
Cllr. Woodward – Other commitment  
PCSO Staples

***Proposed Cllr. Bedson – Seconded Cllr Hargreaves – All in Favour***

**4. Election of the Chairman:**

A nomination was received for Cllr. Adrian Felton (in his absence) to continue as Chairman subject to his acceptance and declaration of office to be signed before the next meeting.

***Proposed Cllr. Bedson – Seconded – Cllr Hargreaves – All in Favour***

**5. Election of the Vice-Chairman:**

A nomination was received for Cllr. Anthony Bedson to continue as Vice-Chairman.

***Proposed Cllr. Hargreaves – Seconded Cllr. Turner – All in favour***

Cllr. Bedson accepted the role and signed the declaration of office.

**6. Formation of Committees and Working Groups**

The following Committees were noted to continue their duties. Due to the resignations of two councillors in the past year some committees need new committee members to be assigned. Item to be on next Agenda of the full Council.

a) **Neighbourhood Plan Committee:** Chairman Mr. Phil Beresford, Committee members Cllr. Peter Cllr. Turner, Cllr. Neil Hargreaves, Mr. David Hunt, Mr. Doug Wardle, Mrs. Rosie Turner, Cllr. Linda Lea and Mr. Alan Basnett

*Proposed Cllr. Turner – Secoded Cllr. Wright – All in Favour*

b) **HR and Finance Committee:** Chairman Cllr. Turner, Committee members Cllr. Owen

*Proposed Cllr. Wright – Secoded Cllr. Hargreaves – All in favour*

c) **Maintenance of Assets Committee:** Chairman Cllr. Wright, Committee members Cllr. Woodward and Cllr. Hargreaves

*Proposed Cllr. Bedson – Secoded Cllr. Turner – All in Favour*

d) **New Projects Committee:** Chairman role is currently vacant, Committee members Cllr. Turner-Holdcroft and Cllr. Porter

*Proposed Cllr. Bedson – Secoded Cllr. Wright – All in Favour*

e) **Jubilee Working Group:** Cllr Bedson and Cllr Woodward

*Proposed Cllr. Turner – Secoded Cllr. Hargreaves – All in Favour*

## 7. Attendance Report for 2021-2022

	Full Council Zoom 05/05/2021	Full Council 02/06/2021	Full Council 07/07/2021	Full Council 04/08/21	Full Council 01/09/21	Full Council 06/10/21	Extraordinary 20/10/21	Extraordinary 27/10/2021	Full Council 03/11/21	Full Council 01/12/21	Extraordinary 09/12/21	Full Council 05/01/22	Full Council 02/02/22	Full Council 02/03/22	Extraordinary 23/03/22	Full Council 06/04/22
Adrian Felton	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P
Anthony Bedson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	P	A	P	P	P	P	P	P
Rob Corbett	P	A	A	A	P	A	P	A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Neil Hargreaves	P	P	A	P	P	P	P	P	A	P	P	P	P	P	A	P
Linda Lea	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Nigel Owen	P	P	P	P	P	P	P	P	A	A	A	A	P	P	A	P
Jenny Sherratt	P	P	P	P	P	P	P	A	A	P	P	P	N/A	N/A	N/A	N/A
Jane Shufflebotham	A	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Peter Turner	P	P	P	P	P	P	P	P	P	A	A	A	P	P	P	P
Sarah Turner-Holdcroft	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P
Phil Woodward	P	P	A	P	P	A	P	P	P	A	N/A	P	A	P	A	P
Karen Wright	P	P	A	P	P	A	P	P	P	P	N/A	A	P	P	P	P

8. **Maintenance Contract 2022-2023** – It was noted that N&J Tree Services Ltd. will continue to provide maintenance services for the 3rd year as set out in the original Tender agreement approved in 2020. New Tender review to be prepared in September.

*Proposed Cllr. Wright – Secoded Cllr. Hargreaves – All in favour*

9. **The NALC Guidance for Clerk salaries was noted.**

The Clerk and Cemetery Recorders salary were increased from 1<sup>st</sup> April by 5% from 1<sup>st</sup> April 2022.



***Proposed Cllr. Bedson – Seconded Cllr. Hargreaves – All in favour***

**10. Chairman’s Allowance:** It was discussed that BEPC should not need Chairman’s expenses for the forthcoming year.

**11. Playing Field:**

The terms for hiring the Playing field were discussed. It was resolved to continue to have no fee for the hire of the Playing Field, but hirers to complete a risk assessment and to have their own insurance for their events if not a Parish Council event. Copies of both documents should be presented to the Clerk by the hirer or event organiser.

***Proposed Cllr. Turner – Seconded Cllr. Hargreaves – All in favour***

**12. Cemetery:**

a) **Cemetery Fees** which were set in 2021 were considered. It was resolved to keep the charges the same for the forthcoming year.

***Proposed Cllr. Turner – Seconded Cllr. Wright – All in favour***

b) **The Bench Policy 2021** was reviewed. It was resolved to keep the policy the same for the forthcoming year.

***Proposed Cllr. Wright – Seconded Cllr. Hargreaves – All in favour***

**13. Banking Arrangements:**

**The current Nat West Bank signatories are:**

Signing group 1: Mr Bourne (Cemetery recorder) and Mrs Denise Wheat (Clerk)

Signing Group 2: Cllr. Turner, Cllr. Wright, Cllr. Lea

The Clerk has sent in a mandate change to add Cllr. Felton and Cllr Hargreaves and to remove Cllr. Sherratt, but this has not yet been approved.

The Clerk has also sent in a request to access online banking, but this has been rejected and a new application is needed due to a fault in the application of business status.

***Proposed Cllr. Hargreaves – Seconded Cllr. Wright – All in favour***

**14. Asset Register:**

It was resolved to add the following items to the Asset register for 2022-2023

- Flagpole
- Plant Tubs
- Community Orchard

The Clerk was asked to research with other Councils whether Sytch Well and Sandy Lane Well should be on the Parish Council asset register. Item for next Agenda.

***Proposed Cllr. Turner – Seconded Cllr. Wright – All in favour***

**15. Risk Register:**

The risk of having a loan was discussed and to be added to the Risk register

Defibrillator Pad replacement dates were also discussed. The First Responders have done this in the past. Clerk to check with Mr. Bourne and to contact the First Responders.

**16. Insurance Cover:**

It was resolved that the HR & Legal Committee should review the BHIB insurance to make sure the cover is adequate and renewal appropriate. It was noted that the High Lane bus shelter had been claimed for, in the past year. The Clerk to check for the renewal notice as this has now gone onto a digital portal to access the documents.

***Proposed Cllr Turner – Seconded Cllr. Hargreaves – All in favour***

**17. Accounts for 2021/2022 up to 31<sup>st</sup> March 2022:**

The Clerk presented the unaudited balance statement for the Accounts which has been reconciled with the Bank Statements.

The Clerk was asked to claim back VAT for the last period. The balance statement was reviewed and some items in the Donations column need reassigning to their own Cost Code (VAT and PAYE refund)

Following the amendments to the Cost Code the accounts can now be sent to the internal auditor.

***Proposed Cllr. Turner – Seconded Cllr. Hargreaves – All in favour***

**18. Financial Regulations:**

The Financial Regulations based on the NALC model recommendations were reviewed and accepted for the forthcoming year.

***Proposed Cllr. Turner – Seconded Cllr. Hargreaves – All in favour***

**19. Internal Auditor:**

Mr Christopher Nuefeld who completed the audit in 2021 was approved to audit the accounts for 2022. The fee in 2021 was £140.00. The Clerk reported an increase of £10.00 for this year.

***Proposed Cllr Turner – Seconded Cllr. Hargreaves – All in favour***

**20. BEPC Budget for 2022 – 2023:**

The budget which was approved in February 2022 was noted. This budget was used in the loan application to the PWLB.

***Proposed Cllr Turner – Seconded Cllr. Hargreaves – All in favour***



<b>Brown Edge Parish Council Budget 2022/2023</b>	
<u>Receipts and Payments</u>	<u>BUDGET</u>
<b>RECEIPTS</b>	<b>5% increase</b>
Total Precept	£ 25,046.00
<b>Bank Balance Carried Forward</b>	£ 2,399.05
Lengthsmans Grant (SMDC)	£ 400.00
Interest on Investments	£ 10.00
Donation Income	£ -
Cemetery Fees / Receipts	£ 8,500.00
Misc. (Wayleaves and Grazing)	£ 225.00
Allotment Rent Receipts	£ 1,670.00
VAT Refund	£ 2,618.00
PWLB LOAN	£ 175,000.00
Estimated Vat refund	£ 40,000.00
<b>TOTAL RECEIPTS</b>	<b>£ 255,868.05</b>
<b>OTHER INCOME</b>	
<u>Grants</u>	£0.00
<b>PAYMENTS</b>	
<b>CLERK</b>	
Clerk Salary & PAYE	£ 6,500.00
Clerk Admin Expenses	£ 1,000.00
Annual Subscriptions	£ 500.00
Website Fees (some costs for 2 yrs)	£ 250.00
Professional Fees (Insurance/Audit)	£ 2,000.00
Election Expenses	£ 819.00
Hall Room Hire	£ 250.00
<b>ASSET MAINTAINANCE</b>	
PF Grounds Maint 60%	£ 5,100.00
Play Field Utilities	£ 150.00
Play Equip. Inspection & Repair	£ 140.00
Highways Street Lighting	£ 420.00
Agency / Lengthsman	£ 950.00
<b>CEMETERY</b>	
Cemetery Recorder Salary & PAYE	£ 2,205.00
Cem. Rec. Expenses	£ 175.00
Cem Grounds Maint 40%	£ 3,500.00
Cemetery Utility Costs	£ 450.00
<b>VARIABLE EXPENSES/ PROJECTS</b>	
Donations (Gifts, flowers, wreath)	£ 60.00
Floral Projects	£ 600.00
S137 Grants (Carnival, Well Dressing)	£ 600.00
New Memorial Seat	£ 800.00
SID Speed Camera	£ 1,500.00
Footpaths / Bridleways project	£ 1,000.00
Neighbourhood Plan	
Allotment Conservation Area	£ 500.00
Holly Bush Project/ RJS Solicitor	£ 175,000.00
Jubilee Garden	£ 3,000.00
Sytch Steps	£ 2,000.00
Cemetery Turning area	£ 4,000.00
<b>PWLB Interest estimated</b>	<b>£ 11,112.50</b>
<b>PAYMENTS NET TOTAL</b>	<b>£ 224,581.50</b>
<b>V.A.T</b>	
	<b>£ 224,581.50</b>
<b>EARMARKED RESERVES</b>	<b>EARMARKED</b>
4 months Free Cash	£ 1,061.55
Emergency Contingency	£ 2,000.00
New Cemetery Project	£ -
Cemetery Car Park Surface	£ 2,000.00
Historical Markers	£ 1,000.00
Neighbourhood Plan	£ 2,000.00
Holly Bush Project/ Maintenance Cost	£ 1,000.00
<b>PWLB interest for 2022/2023 estimated</b>	<b>£11,112.50</b>
<b>PWLB interest for 2024/2025 estimated</b>	<b>£11,112.50</b>
<b>TOTAL BEPC Earmarked Funds</b>	<b>£ 31,286.55</b>
<b>TOTAL BEPC Funds</b>	<b>£ 255,868.05</b>

## 21. Governance Documents:

The following documents were reviewed for amendments:

- a) **Standing Orders:** The time of the meeting needs to be changed to 7pm  
*Proposed Cllr Wright – Seconded Cllr. Hargreaves – All in favour*
- b) **Code of Conduct:** Cllr Turner reported from SPCA that the NALC Model will be changing this year. BEPC to wait for these amendments.
- c) **Transparency Code:** Approved  
*Proposed Cllr. Turner – Seconded Cllr. Wright – All in favour*
- d) **Media Policy:** This will also be changing under the new Code of Conduct NALC Model.
- e) **Social Media Policy:** As above, BEPC will await further guidance from NALC.
- f) **Death of a Senior Figure Policy:** The HR Committee to review this policy as changes may be needed.

## 22. Review of the Council's Subscription to other bodies:

- a) **Staffordshire Parish Councils Association (SPCA).** The membership fee is determined by how many are in the electorate. The SPCA have been key to the application for the PWLB loan for the Holly Bush project. They also provide training for Clerks and Councillors.  
Yearly Subscription for 2022/2023 is £330.35 inc. VAT
- b) **Information Commissioners Office (ICO)** Annual fee is £35.00. The Council must be registered by law.
- c) **Local Councils Award Scheme (LCAS)** fee £60.00 inc. VAT. The Clerk explained the parts of the foundation level that still need to be worked on. The main area being a Training Policy for Councillors and the Clerk to ensure Councillors have the skills to improve their Councils service to the electorate. The next fee is payable when BEPC submit to be assessed.

## 23. Council Complaint procedure:

This policy needs to be developed by BEPC so that a procedure is in place to follow if the Council receive a. Complaints from members of the public, or other Councils and b. Complaints from Councillors. It was resolved to await guidance from NALC within their new regulations which are due soon.

*Proposed Cllr. Turner – Seconded Cllr. Bedson – All in favour*

## 24. Determine the Dates and Times of Ordinary Meetings of the Council up to and including the next Annual Meeting of the Council.

The Council resolved to keep 12 monthly meetings to the 1<sup>st</sup> Wednesday of each month at 7pm with the May meeting being the Annual Meeting of the Council.

*Proposed Cllr. Turner – Seconded Cllr. Bedson – All in favour*

## 25. Review of the Agenda format for all meetings:

The Council resolved to move Planning items forward on the monthly Agenda so that members of the public attending to hear the results of these debates can then leave the meeting if they wish.

*Proposed Cllr. Wright – Seconded Cllr. Hargreaves – All in favour*

*A point of clarification was raised by Cllr. Turner to the Clerk that the reference on the agenda to suspending Standing Orders to allow members of the public to speak was incorrect. Refer to BEPC Standing Orders. The Clerk apologised to the Council for including this statement.*



**26. Parishioners Concerns or Questions to the Council:**

- a) **Council meeting acoustics:** A member of the public complained that they could not hear the councillors speak as the room was echoing.
- b) **Supermarket HGV Delivery complaint:** A member of the public complained about the parking of delivery HGV trucks on the front of the supermarket very close to a pedestrian crossing. In the planning development of the car park to the rear of the shops it had been used to get planning permission that all deliveries would be done on the car park. The Clerk was asked to find the terms and conditions of the Planning decision and report back.
- c) **Hough Hill HGV usage issue:** A member of the public asked if there had been any progress? The Clerk reported that the PCSO's and the Chairman were organising a date to visit the companies to have a conversation with their managers about the issues being faced by residents in Brown Edge. It was also noted that damage has been caused to the base of the Sandy Lane Well. The Clerk was asked to write to landowners to ask if they would be prepared to have signs on their land.
- d) **Bedspace Children's Home on Sandy Lane:** Pauline O'Connor and her colleague James from the company 'Bedspace' are opening a Children's Home on Sandy Lane in the near future. They came to introduce themselves to the council and stated that they would like to get positively involved with the community. They welcome communication from the people of the village and are looking forward to actively engaging with village events and becoming a part of the community. Pauline can be contacted at [Pauline.oconnor@bedspace.co.uk](mailto:Pauline.oconnor@bedspace.co.uk)

**27. District Council Report – Cllr. Porter**

- No Mow May campaign – SMDC is taking part in the PlantLife campaign where residents are encouraged not cut their grass or wildflowers from 1 May until 31 May to provide a feast of nectar for our hungry pollinators. Staffordshire Moorlands District Council is taking part this year and will leave selected areas of Selbourne Road in Leek and Havlock Grove in Biddulph to grow during May. These areas will be signposted to inform residents that they are part of the national campaign. I will personally be taking part too.
- Energy Bills Rebate – our Staffordshire Moorlands District Council team has started making payments of the £150 Energy Bills Rebate to residents who pay council tax by direct debit. If you pay on 1st or 15th of the month, you should receive payment on or shortly after 29th April. More payments will be made in the coming weeks following successful direct debit payments, which is how we're verifying your account. So far we've made over 18,000 payments totalling more than £2.7 million. We will shortly be writing to all non-direct debit customers giving details of what they will need to do, to claim their rebate payment.
- I represented SMDC and Brown Edge Parish Council at the Biddulph Mayor's Charity Ball.
- I was delighted to support the launch of the new Ally Cat Balloons shop in Endon last week.
- I've launched the Staffordshire Moorlands Climate Change Community Fund to provide up to £500 to community groups to tackle climate change. We want to empower individuals and communities to take action. Please apply via the SMDC website.
- I represented the Moorlands at the Staffordshire Sustainability Board and Joint Waste Board meetings at County Buildings in Stafford. Our 10 councils across Staffordshire are working closely together on the environmental issues that matter most to our residents, especially EV charging points and nature recovery at the moment.
- Large amounts of rubbish keep being dumped on Tongue Lane. Fly-tipping like this costs local Staffordshire Moorlands taxpayers over £35,000 a year. Staffordshire Moorlands District Council has a zero tolerance of fly-tipping. Please report any sightings.
- We had a fun team litter pick for the Great British Spring Clean!

- Staffordshire Moorlands District Council is setting up a green network to help deliver the much-needed changes set out in its climate change actions plans. We want to hear from community groups who are keen to work with the Council and other groups to share ideas and experiences and develop new ones together. Support Staffordshire is helping the Council establish and administer this new network. If you'd like your group to be considered for membership please email [jill.norman@supportstaffordshire.org.uk](mailto:jill.norman@supportstaffordshire.org.uk)
- Our next Councillor and Police Surgery dates are as follows. All are welcome to attend. No prior appointment required.
  - Endon Community Café at Endon Methodist Church
    - Monday 9th May at 12-1pm
    - Monday 30th May at 12-1pm
    - Monday 20th June at 12-1pm
    - Monday 11th July at 12-1pm
  - Keith's Supermarket
    - Saturday 30th April at 10am-12pm
    - Saturday 21st May at 10am-12pm
    - Saturday 11th June at 10am-12pm
    - Saturday 2nd July at 10am-12pm

**28. County Councillors report:** Cllr. Flunder sent apologies to the Clerk that two SMDC meetings clashed recently. He will continue to work on the issues in progress for Brown Edge.

**29. The Minutes of the previous meeting held on 6th April 2022** were approved as being a correct record of the meeting.

[Approved Minutes – Brown Edge Parish Council \(browndge-pc.gov.uk\)](http://browndge-pc.gov.uk)

***Proposed Cllr. Cllr Hargreaves – Seconded – Cllr. Wright – All in favour***

**30. Finance and Governance:**

**a) PWLB Loan approval:** The Clerk reported that the application to draw down the loan has been accepted and the funds should be with the Council by 5<sup>th</sup> May 2022.

**b) Community Asset Value:** The Clerk had applied to renew the status of Community Asset Value on the Holly Bush Project with SMDC.

**c) Payments were authorised:**

The Confirmation statement will not be sent from RJS Solicitors for the purchase of the land adjacent to the Holly Bush Inn until the loan funds have been received by the council. The Council resolved to proceed with the purchase of the land subject to the confirmation statement being received and checked by the Chairman and the Vice-Chairman.

***Proposed Cllr. Hargreaves – Seconded Cllr. Bedson – Motion Carried***

Mrs D Wheat Clerk Salary & Expenses (Apr) (mileage, phone)	Cheque as below	
Including Microsoft 365 Subscription £79.99	Chq. No.001086	£527.10
HMRC PAYE	Chq. No. 001087	£103.20
N&J Tree Services Maintenance Visit 1 (Apr)	Chq. No.001088	£820.75
RJS Solicitors (for the purchase of the Holly Bush Car Park)	Chq. No.	to be confirmed
Direct Debits: British Gas	Playing Field (Apr)	£16.61



	Cemetery (Apr)	£13.55
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**b) Cemetery Recorders Report: Funds received in April:**

25 <sup>th</sup> . April 2022. Headstone Fee.	£ 120 - 00.
26 <sup>th</sup> . April 2022. Purchase of Grave & Interment (Double Fees).	£ 790 – 00.
26 <sup>th</sup> . April 2022. Headstone Fee.	£ 120 – 00.

**Clerks Report: 21 Allotment plots - Tenancy fees** have been received and receipts sent. Thank you to the Allotment Committee for running the Allotments so efficiently. A full financial report on the Allotment will be on the June Agenda.

**31. Items on Notice:**

- a) **Playing Field** – Overgrown hedges from residents’ gardens. Cllr. Woodwood not present to move item.
- b) **Staffordshire County Council have sent notice of Hough Hill Road Closure 21<sup>st</sup> July 8am – 6pm for Amey Highways repairs.**

**32. Planning Applications and Related Issues:**

- a) **SMD/2022/0109 –Steinfelds Farm, Broad Lane, Brown Edge** – New rear extension to replace existing alterations to single storey roof to rear to form balcony, internal alterations replacement of garage roof and construction of new single storey garden studio space. **DESCISION: No objection – All in favour**
- b) **SMD/2022/0120 – Holly Villa, Willfield Lane, Brown Edge.** Proposed single storey side extension to form garage and utility. **DESCISION: No objection – All in favour**

**33. Matters Arising from the previous meeting:**

- a) **Response from SMDC Planning Officer** regarding Brown Edge formal complaint regarding the 16<sup>th</sup> December Planning Committee Meeting. The Council resolved to move this item to the next full council meeting.
- b) **A complaint has been sent to the Monitoring Officer** regarding Social Media comments by a Planning Committee member.
- c) **The old High Lane bus shelter** which was removed has been scrapped. Cllr. Hargreaves organised this following an inspection to see if the shelter could be reused. He reported that it was not fit for purpose.
- d) **Historic Markers** – Item moved to the next meeting when Cllr Turner-Holdcroft can report on progress.
- e) **Severn Trent Grant Application** – The Clerk apologised but had not found out any more on this due to the accounting workload in May.
- f) **Rural Sports Village Initiative Fund progress.** Cllr. Bedson and Cllr. Wright met with the Clerk and Angela Dale from SMDC at the Playing field, who advised on possible strategies to use to apply for funding. Public consultation needs to be gathered to ask the villagers their views on getting active and what could encourage this. Grants from the Football Association are also available, so this option was also discussed on site. More information needs to be gathered.

The Clerk has found a second-hand Astro Turf Supplier locally. It was discussed that this may not be the best option for the goals due to it needing to be laid properly with rollers. If not fitted properly it comes up like carpet.

g) **Flooding Issues** – Cllr. Turner reported that the Staffordshire County Council are working on this. The Parish Council will await further information from them in due course.

h) **Land Registry** – The Clerk has enquired with Land Registry but not yet received a response. Mr Bourne has confirmed an application for full possessory title can be applied for the Playing Field in September 2022. Clerk to apply in September

#### **34. Reports and Actions of Parish Councillors undertaking business/actions on behalf of the council:**

a) **Fly Tipping** - Cllr. Turner, Hargreaves and the Clerk met to clear the fly tipping reported by Cllr. Woodward on the Playing Field. A tub of grease had been tipped around making a sticky mess.

b) **HGV Depot Visit** - A date is being arranged for the PCSOs to visit the HGV depots with the Chairman to discuss the route over Hill Top.

c) **Cemetery Visit** report: Cllr. Felton and the Clerk met with Mr Bourne to look at a bench location in the Cemetery. A suitable location was chosen, Mr Bourne has been instructed to order a bench and memorial plaque for the resident. A headstone which had been reported as slightly moved due to an impact with a vehicle was also inspected.

d) **RT. Hon Karen Bradley** remote meeting about the Leek to Stoke Rail Link had been cancelled.

e) **Jubilee Working Group report** – Cllr. Bedson reported that 500meters of Bunting was required. The Clerk was asked to order this.

- **Thursday** – Beacon Lighting on Marshes Hill and event at Top Pub (a late licence has been applied for for Thursday, Friday and Saturday nights)
- **Friday** – Assembly at Flagpole and first Jubilee Garden Stone to be placed. Clerk to order a Jubilee Flag. Band or music on at the Holly Bush Inn
- **Saturday** – Carnival Committee are setting up a marquee on the Playing field for a Community Cream Tea event. Cakes required if anyone would volunteer to bake. Volunteers required to bring the elderly and vulnerable members of the community to this. The next working group meeting is at 7pm on 17<sup>th</sup> May at The Holly Bush Inn.
- **Sunday** – Village street parties – up to individual residents, but not Council organised The Parish Council will decorate the Village with bunting. Clerk to ask N&J about attaching bunting to trees. Posters and leaflets are being designed by a member of the public.

#### **35. Correspondence:**

a) **Native Trees:** A resident of Endon has offered some trees ‘in Memory of Matthew’ which they have remaining from their tree planting. Cllr. Wright offered to look after these until the next planting season. Clerk to arrange collection.

#### **b) Resident request for the Council to fly a flag for Ukraine on the Village Flagpole.**

It was resolved for the main flagpole to stay flying the Union Flag, but that individual Councillors would fly the Ukraine flag if they wished.

Cllr Flunder had also sent data of the number of households volunteering to take in refugees in the Moorlands.



**Proposed Cllr Turner – Seconded – Cllr Bedson – All in favour**

c) **Community Speedwatch** training dates were confirmed to be scheduled for 7<sup>th</sup> and 8<sup>th</sup> May at Endon Village Hall at 10.30am.

d) **Best Kept Village Competition Invitation** – The Council resolved to not enter on this occasion as there are too many other projects in progress.



**36. Items for the attention of other Local Authorities:**

a) **District Council Service** – The Clerk was asked to write to the new leader of the Council at SMDC to complain about the level of service. Communication via the portal is slow, there is no one to talk to direct to get queries answered, there does not appear to be any enforcement from parking officers and other officers. The attitude for grant applications seems to be to put up barriers and to make it difficult to apply.

b) **Dangerous Parking** - Carers to residents in the village are parking in places which are causing traffic hazards. In particular on the corner of Sytch Lane by The Dingle.

The meeting was closed by the Chairman at 9.00pm

**Next Full Council Meeting – Wednesday 1<sup>st</sup> June 2022 at Brown Edge Village Hall.**

I hereby state this is a correct account of the monthly meeting held by Brown Edge Parish Council.		
Signed: (Chair) 	Councillor 	Date: 